

CONSTITUTION OF
D.H.S.K.

COMMERCE COLLEGE
STUDENTS' UNION
DIBRUGARH

ATTESTED

Principals
Principal
DHSK Commerce College
DIBRUGARH

We, the Students of D.H.S.K. Commerce College,
Dibrugarh having solemnly resolved :-

- (a) To educate ourselves in the rights and duties of Democratic Citizenship.
- (b) To secure a corporate life by fostering and practising the fraternal feelings amongst the Students of the College.
- (c) To constitute ourselves into Socio-Cultural and Academic Associations which will entirely devote themselves for the development of the faculties of the Students in various fields of Sports, Music, Debate, Literature, Sociology etc.
- (d) To promote the general welfare of the College Students as well as the College Community.

WE do hereby adopt, enact and give to ourselves this CONSTITUTION to be called the CONSTITUTION OF D.H.S.K. COMMERCE COLLEGE STUDENTS' UNION.



The name of this UNION shall be D.H.S.K.
COMMERCE COLLEGE STUDENTS' UNION, herein-after referred
to as the UNION.



Section -1 : The Authority of the Union as laid down in the Constitution is derived from the consent of the General Students and the approval of the College Authorities.

Section -2 : The Union will have the Right to adopt peaceful and constitutional means to develop educational and cultural atmosphere and the general wellbeing of the Students and the College Community.

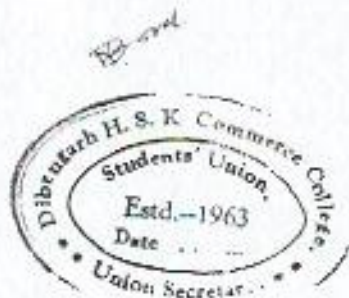
Section -3 : The UNION will have the Power :-

- (a) To uphold and safeguard the rights of the members of the Union and to see that the pledges of the " P R E A M B L E " are carried out.
- (b) To represent the Student Community of D.H.S.K. Commerce College in all matters concerning the common welfare of the Students.



Section - 1 : Every Student of this College shall become
a M E M B E R of the U N I O N and shall
pay Prescribed Union Fees.

Section -2 : MEMBERS shall enjoy all the RIGHTS and
PRIVILEGES as laid down in the CONSTITUTION.



Section -1 : The UNION EXECUTIVE BODY will comprise of the following :-
President, Deputy President, Vice-President, Union Secretary, Assistant Union Secretary, Music Secretary, Welfare and Cultural Secretary, Game Secretary, Common-Room Secretary, Magazine ^{gymnasium Secretary} and the Class Representatives.

- Section -2 : (a) PRESIDENT :- The PRINCIPAL of the D.H.S.K. Commerce College will be the Ex-Officio President of the UNION.
- (b) DEPUTY PRESIDENT :- The Vice-Principal, if any or the Senior most member of the Teaching Staff will be the Deputy President.
- (c) VICE-PRESIDENT :- For the Post of Vice - President only the B.Com 3rd Year (T.D.C.) and the 4th Year (Old Course 1963 -64) Students are eligible to contest.
- (d) UNION SECRETARY :- For the Post of the UNION SECRETARY of the UNION, the members from the B.Com. 1st Year and 2nd Year (T.D.C.) Classes are eligible to contest.
- (e) ASSISTANT UNION SECRETARY :- The members from 1st Year (T.D.C.) Class are eligible to contest for the Post.



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Section -2 : (f) MUSIC SECRETARY, COMMON ROOM SECRETARY, AND GYMNASIUM SECRETARY :- For the Post of Music Secretary, Common-Room Secretary and Gymnasium Secretary, all the Members of the Union are eligible to contest.

(g) OTHER OFFICE BEARERS :- The Members of the T.D.C. 1st Year and 2nd Year B.Com. Classes are eligible to contest for the Post of Magazine Secretary, Welfare and Cultural Secretary and Game Secretary.

(h) CLASS REPRESENTATIVES :- There shall be one Class Representative from each Class, and if a class consists of more than one Section there shall be a Representative from each Section.

Section -3 : Onehalf of the members of the Executive shall form a QUORUM in a duly convened Meeting of the Executive, a duly convened Meeting being a Meeting called and convened by the UNION SECRETARY with the consent of the PRESIDENT giving a Notice at least 48 hours prior to the Meeting.



ATTESTED

S. Logawati
Principal
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Section -4(a);-If any office holder or a member of the Union Executive fails to attend three consecutive sittings of the Union Executive without assigning any adequate reasons, he shall cease to hold office or to be a member of the Executive, provided a resolution is passed by the Executive Committee terminating his office or membership by a two-thirds majority of the total membership of the Executive.

(b);-Any office holder or the member of the Executive Body may resign his office by giving his resignation in writing to the President or the Union Secretary, provided that he shall discharge all the responsibilities pertaining to his office until his resignation is accepted by the Union Executive.

(c);-Any vacancy in the Union Executive other than vacancy in the office of the Union Secretary will be filled in by the remaining members of the Union Executive after calling nomination papers from the eligible members of the Union.



Section -5:- Powers of the Executive Body:-

- (a) The Executive Body will prepare general plans and programmes of the Sectional Secretaries for the whole year.
- (b) The Executive Body shall prepare the Annual Budget of each session.
- (c) The Executive Body shall discuss the affairs of different Secretaries from time to time.
- (d) The Executive Body will endeavour to maintain discipline amongst the Student Community.

SUB-COMMITTEE-

Section -6:- The Executive Committee may appoint Sub-Committee for different Sections at the instance of Sectional Secretaries concerned.



Section -1:-

PRESIDENT -

- (a) The President will preside over the meetings of the Union Executive and General Meetings of the Union.
- (b) The President may ask the Union Secretary to convene a meeting of the Union Executive as and when considered necessary by him.
- (c) The President or the Deputy President acting as President will nominate the Prof-in-Charge of the College to act as President during his absence.
- (d) The President may ask a member of the Teaching Staff to preside over General Body meetings.

Section -2:-

- (a) In the absence of the President the Deputy President will act as the President.
- (b) The President and the Deputy President will not conventionally cast votes. In case of equality of votes the President may however cast a Casting Vote.



Section -3:-

VICE PRESIDENT.

- (a) The Vice-President will preside over the Meetings as and when asked by the President. Resolutions passed in such meetings will require the approval of the President i.e. the Principal.
- (b) The Vice-President shall exercise such other powers as are delegated to him by the President.

Section-4:-

UNION SECRETARY.

- (a) The Union Secretary shall have general supervision over the activities of all the Sections and shall report to the Executive Committee, all cases of irregularities and improper functioning of the different sections.
- (b) The Union Secretary shall convene all the Executive Meetings as well as General Meetings with the prior consent of the President.
- (c) The Union Secretary shall keep proper minutes of all the meetings.
- (d) The Union Secretary shall maintain a stock register.



- (e) The Union Secretary shall submit to the Union Executive for information three-monthly accounts in consolidated form, showing his own accounts and the accounts of the Sectional Secretaries.
- (f) The Union Secretary may keep an imprest Cash of Rs.20/- (Rupees Twenty) only in hand for petty expenses.
- (g) The Union Secretary shall look after all such affairs which are not included in the specific duties of other Sectional Secretaries.

NOTE:- The Union Secretary should seek assistance of the Asst. Union Secy. in the efficient discharge of his responsibilities.

Section -4:- ASSISTANT UNION SECRETARY.

- (a) The Assistant Union Secretary shall always help the Union Secretary in the smooth performance of the Union activities.
- (b) In the absence of the Union Secretary the Assistant Union Secretary will act on behalf of the Union Secretary.



(c) In case of vacancy in the office of the Union Secretary, the Assistant Union Secretary will act as the Union Secy. Whether a vacancy has arisen or not, will be determined by the President in consultation with the Executive.

Section-52- Sectional Secretaries.

(a) Sectional Secretaries shall organise the working of the respective sections and shall be directly responsible to the Executive Committee for their smooth and efficient functioning. They shall work in close co-operation with the Union Secy. in all matters and organise and conduct their sections under the guidance and supervision of their respective professors-In-Charge.

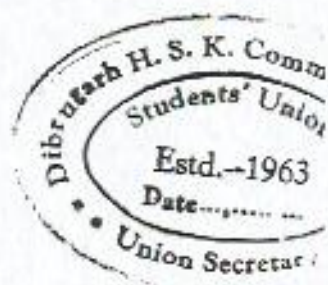
(b) The Sectional Secretaries shall prepare a monthly statement of the accounts of their respective Sections and shall give a copy to the Union Secretary .



- (c) The Sectional Secretaries shall maintain Stock Registers.

Section -6:- Class Representatives.

The Class Representatives shall forward to the Executive their constructive suggestions for the well-being of their respective classes and in every way shall help the secretaries in discharging their duties .



ATTESTED

S. S. Sanyal
Principal
DHSK Commerce Colleg
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Section -1:- The Union Executive shall not meet to consider a vote of impeachment unless a requisition signed by at least one-third of the General Members shall be given to the President or the Union Secy., Specifying the grounds of allegation. The meeting shall be called within 15 days of receipt of the requisition .

Section-2:- The Union Executive shall take measures against or dismiss any members of the Executive provided the allegation brought against him is found valid and supported by two-thirds majority of the total membership of the Executive, present and voting .

ATTESTED

S. K. Singh
Principal

DHSK Commerce Colleg
DHIRGARH



Section-1 :- Union finance shall consist of Fees realised by the College Authority on behalf of the Union under the following accounts:

1. Union Fees.
2. Game Fees.
3. Common Room Fees.
4. Magazine Fees.
5. Music Fees.

Section-2 :- The Union Executive shall have power to transfer any surplus fund standing at any of the account heads to one or more account heads of the Union accounts if and when necessity arises.

Section-3 :- The fund of the College Union shall be kept in Assam Co-operative Apex Bank or in a Postal Savings Bank or any Scheduled Bank and the account will be operated by the President i.e, the Principal.

Section-4 :- There shall be a provision in the Budget of the Union for the Union Secretary.



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S. S. S. S.
Principal

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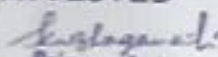
Section-5 :- There shall be a provision in the Annual Budget for each sectional Secretary. The Sectional Secretary shall apply for the fund to the President as and when required through Union Secretary, through the Professors In-Charge of the respective sections, nominated by the Principal.

Section-6 :- No Secretary shall draw more amount than what is allotted for him in the Annual Budget.

Section-7 :- The Union Secretary and the Sectional Secretaries shall submit full and final accounts before Promotion and Test and University Examination, as the case may be, failing which they may be debarred from appearing in such Examinations by the Principal.

Section-8 :- The Executive Body will be able to adopt measures to raise additional funds of the Union through donation, subscription and earning by theatrical and other performances to supplement the financial resources of the Union as and when occasion demands with the prior approval of the Principal.

ATTESTED


Principal
DHSK Commerce Colleg
DIBRUGARH

H. S. K.

Section-1 :- The election of the new Union -

Executive shall take place every year within 2(TWO) months since the commencement of all the four classes.

Section-2:-

(a) The Principal will be the Returning Officer and make all necessary arrangements for holding and conducting the elections.

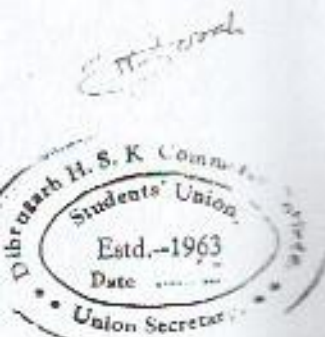
(b) (i) Nomination papers shall be invited not less than 10(TEN) days before the date of election.

NOTE;- A member may stand as a candidate for one office only.

(ii) The final list of candidates after scrutiny of the nomination papers shall be notified at least 5 (FIVE) days before the date of election.

(c) Only the candidates shall have the right to file election petitions.

(d) Election petitions must be filled in writing not later than 2(TWO) days after the declaration of election results and should be addressed to the President of the Union, whose decision shall be final.



- (e) The Voting shall be by secret ballot.
- (f) In case the candidates contesting for the same office, poll equal number of votes, the contest will be decided by toss.

Section-3:- The President will hold the Elections for 1963-64 Session on Sunday, the 5th. January, 1964 and notwithstanding the provisions of this constitution he is authorised to adopt speedy procedures as he may deem necessary to hold and complete the Elections for 1963-64 session only by the aforesaid date.



Section-1:- Assamese and English shall be the languages of the College Union. A member in any meeting of the Union with the permission of the Chair, may however speak in any of the Recognised National Languages of the Indian Union.

Section-2:- The languages of the College Magazine shall be Assamese and English.

Section-3:- Though there are two sections, Assamese and English in the College Magazine, yet articles, stories, poems, essays etc. written in any language may also be accepted and may also be published in the College Magazine after translation into Assamese or into English.



- (a) The Executive Body shall form an Audit Committee comprising of three members of the Union to go through the Union accounts for the year and to submit the report to the Executive.
- (b) A copy of the Audit Report pertaining to Union Accounts, submitted by the Government Auditors shall be produced before the Union Executive for information.



The ammendment to any clause of the Con-
-stitution will be considered,if it is
proposed by at least one third members of
the Union in black and white or if it is
initiated by the majority of the Executi-
-ve members.An ammendment will be carried
out if it is voted for by at least two-
-thirds majority of members,present and
voting in the General Meeting and by majo-
-rity of the total membership of the Union
and is approved of by the College Authori-
-ties.

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In emergency or at the time of major crisis the Governing Body of D.H.S.K-Commerce College may suspend functioning of the Union.



The Constitution is passed unanimously
in the General Body Meeting of D.H.S.K-
-Commerce College Students on 21st, Dec-
-ember, 1963.

M. K. Dasu

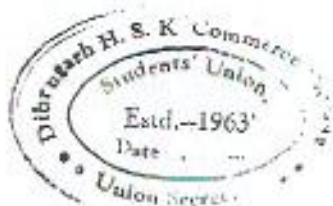
(N.K. Dasu)
President,
D.H.S.K. Commerce College
Students' Union.

&

Principal,
D.H.S.K. Commerce College,
Dibrugarh.

M. Nurul Islam Borah

(M. Nurul Islam Borah)
Union Secretary,
D.H.S.K. Commerce College
Students' Union.
Dibrugarh.



ATTESTED
S. K. Gogoi
Principal
DHSK Commerce College
DIBRUGARH