



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		D.H.S.K. Commerce College
• Name of the Head of the institution	Mr. Sailen Gogoi	
• Designation	Principal i.c.	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03732321653	
• Mobile no	9435271798	
• Registered e-mail	dhskcomcol@gmail.com	
• Alternate e-mail	iqacdhscomcol@gmail.com	
• Address	D.H.S.K. Commerce College,K.C. Gogoi path, Kadamoni, PO - Dibrugarh, District - Dibrugarh, PIN-786001	
• City/Town	Dibrugarh	
• State/UT	Assam	
• Pin Code	786001	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)																								
• Name of the Affiliating University	Dibrugarh University																								
• Name of the IQAC Coordinator	Dr. Tulika Mattack																								
• Phone No.	9954466004																								
• Alternate phone No.	9435271798																								
• Mobile	9954466004																								
• IQAC e-mail address	iqacdhscomcol@gmail.com																								
• Alternate Email address	tulikamattack@gmail.com																								
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dhskcommercecollege.edu.in/upload/aqar/1729660588.pdf																								
4.Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://dhskcommercecollege.edu.in/ac.php																								
5.Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 3</td> <td>B+</td> <td>2.63</td> <td>2024</td> <td>31/05/2024</td> <td>30/05/2029</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.48</td> <td>2018</td> <td>26/09/2018</td> <td>25/09/2023</td> </tr> <tr> <td>Cycle 1</td> <td>B</td> <td>72.25</td> <td>2004</td> <td>03/05/2004</td> <td>02/05/2009</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 3	B+	2.63	2024	31/05/2024	30/05/2029	Cycle 2	B	2.48	2018	26/09/2018	25/09/2023	Cycle 1	B	72.25	2004	03/05/2004	02/05/2009
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Cycle 1	B	72.25	2004	03/05/2004	02/05/2009																				
6.Date of Establishment of IQAC	01/01/2005																								
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Assam Science Technology and Environment Council, Govt. of Assam	Sustainable Lifestyle Workshops under	State Government	2023-2024	80000
RUSA	Upgradation of existing degree college to model Degree College under RUSA 2.0	Central Government/State Government	2023-2024	1290519

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none">• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		

Accredited by NAAC	
Organised Students' Interactive lecture on 'Dimensions of Tourism Marketing' on the occasion of World Tourism Day in association with Deptt. of Economics and INBU on 27/09/2023	
Celebrated Anti-Ragging Day-2023 with a drama play in association with Anti-Ragging Cell and NSS unit on 12/08/2023	
Celebrated National Sports day with various games in association with NSS unit on 29/08/2023.	
Organised a session on mental health awareness in association with NSS unit on 12/09/2023	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To Construct Auditorium for organising various programs	Construction completed
To celebrate Diamond Jubilee of the college through various talks and formal meetings and inviting retired teachers and other stakeholders	Organised successfully
To get the college accredited through the NAAC	Successfully accredited
To Construct Boys' Hostels at Banipur Campus	Construction going on
To publish peer reviewed research Journal 'Utkarsh'	Successfully Published
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body of the College	28/09/2024
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
Yes	10/02/2024

15.Multidisciplinary / interdisciplinary

D.H.S.K. Commerce College actively integrates multidisciplinary and interdisciplinary approaches through its B.Com. syllabus, aligning with Dibrugarh University's curriculum. The program includes Skill Enhancement Courses (SEC), which equip students with practical skills such as digital literacy, communication, and entrepreneurship, bridging commerce with technology, Tourism, Social Work, Rural Development and soft skills. Additionally, Value Added Courses (VAC) foster a broader understanding by promoting values like ethics and sustainability, blending commerce education with societal progress. This holistic approach ensures that students are prepared for diverse roles in a dynamic business environment.

16.Academic bank of credits (ABC):

Our institution is affiliated to Dibrugarh University. University has taken initiatives on creating Academic Bank of Credit. Phase wise our students will get one academic bank credit account where their credits are stored digitally and they can access it from anywhere.

17.Skill development:

D.H.S.K. Commerce College is dedicated to fostering skill development among its students through a variety of initiatives. The Entrepreneurship Cell actively engages students in hands-on activities such as workshops, mentorship programs, and business idea competitions, nurturing their entrepreneurial spirit and practical business skills. Complementing this, the Skill Enhancement Courses (SEC), part of the Dibrugarh University curriculum, focus on critical competencies like financial literacy, digital tools, and communication, ensuring students gain both theoretical knowledge and practical expertise. This holistic approach empowers students for future career success and entrepreneurial ventures.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

D.H.S.K. Commerce College integrates the Indian Knowledge System by offering courses in regional languages such as Assamese, Hindi, and Bengali, allowing students to connect with India's rich linguistic heritage. The college also promotes cultural awareness and linguistic diversity through celebrations like Hindi

Divas and Matribhasa Divas, fostering respect for all mother tongues. These initiatives help students appreciate the depth of India's knowledge traditions and linguistic plurality, encouraging a deeper connection with their cultural roots.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has focus on outcome based education. In the syllabus of each course the aim, objectives and outcomes of the course is clearly mentioned. After completion of B.Com course, it is expcted that the students must have the practical knowledge of auditing,income tax calculation, GST calculation etc. The outcome of B.Com course is to make student capable of competing in the job market, prepare them for various professional courses and higher studies or taking up entrepreneurship by inculcating innovative thinking.

20.Distance education/online education:

D.H.S.K. Commerce College offers robust distance learning facilities through its association with the Institute of Distance and Open Learning (IDOL), Dibrugarh University. This platform provides students the flexibility to pursue undergraduate and postgraduate programs without the constraints of regular attendance. With access to digital resources, study materials, and periodic contact classes, the college ensures that distance learners receive quality education and guidance. These facilities are particularly beneficial for working professionals and those who cannot attend full-time courses, helping them achieve their academic and career goals. D.H.S.K. Commerce College is also a study center for Krishna Kanta Handiqui State Open University (KKHSOU), offering flexible distance learning opportunities for students pursuing undergraduate and postgraduate courses. Through this platform, students can access diverse programs across multiple disciplines, with study materials tailored for self-paced learning. The college provides support with contact classes, academic counseling, and access to digital resources, making education accessible for those unable to pursue traditional, full-time courses. This partnership with KKHSOU helps students from diverse backgrounds enhance their educational qualifications while balancing other commitments.

Extended Profile

1.Programme

1.1 128

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1660

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 280

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 472

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 26

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 26

Number of sanctioned posts during the year

Extended Profile

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Data Template	View File

3.2	26
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	25
Total number of Classrooms and Seminar halls	
4.2	297.20
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	58
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is thoughtfully designed to cater to the holistic development of students, focusing on theoretical knowledge, practical skills, and ethical values. Classroom delivery is enhanced by modern teaching methodologies, including the use of ICT tools, group discussions, case studies, and interactive sessions. The college conducts regular workshops, seminars, and guest lectures to bridge the gap between academia and industry.

Continuous internal assessments, student feedback mechanisms, and periodic curriculum reviews further ensure the delivery is impactful and student-centered. The faculty undergoes regular training to stay updated with the latest educational trends. DHSK Commerce College's commitment to quality education fosters an enriching learning environment that prepares students for academic and professional success.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1733208581.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

DHSK Commerce College, Dibrugarh, maintains a steadfast commitment to academic discipline by adhering rigorously to its academic calendar, which includes provisions for the conduct of Continuous Internal Evaluation (CIE). The institution follows the guidelines set forth by Dibrugarh University, ensuring that the academic calendar is meticulously planned and effectively implemented.

The Continuous Internal Evaluation process is seamlessly integrated into the academic timeline, with periodic assessments such as class tests, assignments, presentations, and project submissions.

Faculty members prepare subject-specific evaluation plans in advance, aligning them with the curriculum and institutional objectives. The college utilizes ICT tools and maintains detailed records of CIE activities to ensure systematic tracking of student performance. Results from internal evaluations are communicated to students promptly, enabling them to identify areas for improvement.

Workshops, mentoring sessions, and remedial classes are organized to support students needing additional assistance. By adhering to its academic calendar and prioritizing timely evaluations, DHSK Commerce College fosters a culture of accountability and academic excellence, ensuring students are well-prepared for their academic and professional pursuits.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1733208758.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above								
<table> <tr> <th data-bbox="86 651 539 712">File Description</th><th data-bbox="539 651 1437 712">Documents</th></tr> <tr> <td data-bbox="86 712 539 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td data-bbox="539 712 1437 898">View File</td></tr> <tr> <td data-bbox="86 898 539 958">Any additional information</td><td data-bbox="539 898 1437 958">View File</td></tr> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
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Any additional information	View File								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
4									
<table> <tr> <th data-bbox="86 1301 539 1361">File Description</th><th data-bbox="539 1301 1437 1361">Documents</th></tr> <tr> <td data-bbox="86 1361 539 1435">Any additional information</td><td data-bbox="539 1361 1437 1435">View File</td></tr> <tr> <td data-bbox="86 1435 539 1541">Minutes of relevant Academic Council/ BOS meetings</td><td data-bbox="539 1435 1437 1541">View File</td></tr> <tr> <td data-bbox="86 1541 539 1637">Institutional data in prescribed format (Data Template)</td><td data-bbox="539 1541 1437 1637">View File</td></tr> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
0									

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

DHSK Commerce College, Dibrugarh, integrates cross-cutting issues such as professional ethics, gender equality, human values, environmental awareness, and sustainability into its curriculum to nurture socially responsible graduates. The college acknowledges the importance of these aspects in shaping well-rounded individuals and incorporates them through a combination of academic content, co-curricular activities, and institutional policies.

Courses on business ethics, yoga, health and wellness, corporate social responsibility, and environmental studies are embedded in the curriculum, offering students a theoretical understanding of professional and ethical practices. The institution organizes seminars, workshops, and guest lectures to create awareness of gender equity, human rights, and environmental challenges. Subjects such as environmental studies are mandatory for all students, fostering a sense of responsibility toward ecological sustainability.

DHSK Commerce College actively promotes gender inclusivity and human values through cultural programs, awareness campaigns, and

gender sensitization workshops. Its anti-ragging cell and women's grievance cell reinforce the institution's commitment to creating a safe and respectful environment for all.

The college's green initiatives, such as tree planting drives, waste management campaigns, and energy conservation practices, reflect its dedication to sustainability. By integrating these issues into its academic and extracurricular framework, DHSK Commerce College ensures that its students are equipped to contribute meaningfully to society while upholding ethical and sustainable practices.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

522

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://www.dhskcommercecollege.edu.in/upload/add_file/1733209045.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.dhskcommercecollege.edu.in/upload/add_file/1733209045.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1660

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

983

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution access the learning level of students through

1. Classroom experience

2. Continuous internal assesssment

3. Participation in various activities within the college.

Special programmes for advance and slow learners

1.The institution has a system of personal counselling of students through mentoringand remedial classes for specific subjects. These initiatives benefit the slow learners a lot.

2.The institution organises number of student oriented lecture , talk and workshops which benefits the advance learners a lot.

3. Parents and guardian meetings are conducted time to time and students' progress have been discussed. To improve the performance suggestions are invited from the guardians and parents.

4. Institution uses different teaching method for the benefit of both advance and slow learners. Apart from traditional methods of chalk and talk, the institution adopts modern teaching aids to enhance teaching -learning process. These includes ICT enabled teaching in Wi-Fi enabled class rooms with LCD and Smart Classrooms, online classes through zoom and googole meet etc.To make the teaaching learning process more effective and interesting quiz competition based on syllabus, peer teaching,students' business idea presentation etc are done within the classroom.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1734416072.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1660	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The following are the student centric methods practised in the institutions.

1. Experiential Learning :

I. NSS : Blood donation, cleanliness drives (Swatch Bharat Abhiyan), Cloth donation drive, community interaction, plastic collection, special NSS camp in nearby schools etc are activities related tocommunity service and public welfare, which give students a taste of experiential learning.

II. NCC:NCC rallies, NCC camp are some activities where the students have the opportunities to learn sense of belongingness and patriotism.

II. Field study: Industrial visit, educational tour, excursion etc

III. Cell Activities : entrepreneurshipcell, gender champion club, ICGC, EOC, Eco clubetc

2. Participatory Learning:

I. Students' Union activities: Promote learning by doing and inculcate leadership quality among the students.

II. Group Learning Method: Through WhatsApp group, Google classroom etc.

III. Learning through seminar and workshop: Students get opportunity to learn, interact and share knowledge with the resource persons from different fields.

3. Problem solving Methodologies:

I. Interactive Teaching Learning Methods: group discussions, role-plays, subject quizzes, news analysis, educational games, and Q& A sessions on current affairs.

II. Project Method: Provides opportunities of freedom of thoughts and free exchange of different views.

III. ICT Enabled tools:

IV. Student Seminars: V. Black-board presentation

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1734416205.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library,

online search engines and websites to prepare effective presentations.

- Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
- Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.
- Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.
- Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.
- Workshops and Webinars- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulations etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

346

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The examination committee of the college looks into all the examination related matters, evaluation process and confirms in the meeting recommendations made from the faculties. The students' feedback and the university guidelines are duly considered, discussed and incorporated in the framework of examination related matters. The database of the internal assessment is maintained by the respective departments which provide the final statements of the students to the examination committee for further process. Marks awarded in aggregate of attendance are carried forwarded to the final marks obtained while totaling the internal assessment score of a student. The departments have continued evaluating students 'attendance twice in each semester for many years. The number of attendance of the students is displayed in the college notice board by reporting the students having poor attendance to maintain the regularity in the class. Moreover, the seminar presentation, group discussion, viva-voce and home assignment are also apart of assessment in the performance of the students in semester system. The internal examination contains the various modes given below:

1. Theoretical examination
2. Seminar Presentation/assignment:
3. Viva-voce/ peer teaching/quiz

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1734416369.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examinations of the college are conducted by the examination committee in a systematic manner on specific dates. Immediately, after completion of the exams, the teachers are provided with the answer scripts for the purpose of evaluation within 7days. The teachers show the answer scripts to the students to maintain transparency in the system. In case of any grievances, the matter is dealt with immediately to settle it. If the students fail to appear for any examination, they are required to write an application to the respective heads of various departments and the concerned department conducts re-examination for those

students. The continuous internal evaluation system comprises two in-session examinations and viva/group discussion/ seminar presentation/home assignment of the subject concerned as per the academic calendar of Dibrugarh University. There is a mechanism to select the teachers for conducting the examination (two teachers that is one senior teacher and one junior teacher). After the evaluation of answer scripts, the marks of the internal assessment are displayed in the notice board by the department concerned so that the students get an opportunity to know their performance as a whole. It provides transparency and accountability to the evaluation process related to in-session examination.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1734416435.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

FYUGP programme implemented under NEP 2020 FROM 2023 is a significant stride towards offering a comprehensive and contemporary education in commerce considering the multidisciplinary approach in holistic education. The program's objectives, as stated and prominently displayed on the college website, emphasize the imparting of core concepts and skills essential for success in the field. DHSK Commerce College adheres to the guidelines of the FYUGP curriculum and provides a comprehensive education in commerce, that includes theoretical foundations, practical applications, ethical considerations, and the development of crucial employability skills. Moreover the ongoing CBCS course curriculum is also displayed in college website

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1734416514.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Internal examinations are conducted by the institution itself and are an integral part of the continuous evaluation process. These assessments typically include quizzes, assignments, presentations, class participation, group discussion and sessional tests. The purpose of internal examinations is to assess students' understanding of course materials, monitor their progress, and provide timely feedback for improvement. These assessments help students actively engage with the material and reinforce their learning. External examinations, especially those held at the end of each semester, play a significant role in assessing program outcomes. The comprehensive and continuous nature of the external and internal examinations ensure that students demonstrate proficiency across various subjects for the successful completion of their respective degrees.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1734416614.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

372

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.dhskcommercecollege.edu.in/upload/add_file/1734416687.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.dhskcommercecollege.edu.in/upload/add_file/1733209045.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college fosters an academic environment that prioritizes research, innovation, and the preparation of students for a rapidly changing future. This includes the establishment of an Institution Innovation Cell (IIC) and an Entrepreneurship Cell to nurture innovative ideas among students.

Teaching Methodologies:

1. Lectures:
2. Interactive Sessions
3. Project-Based Learning
4. Fieldwork
5. Computer-Assisted Techniques
6. Experimental Learning

Research and Innovation:

- The college boasts 4 PhD Research Supervisors and publishes an annual research journal, Utkarsh, and edited volume, Insight, to promote academic research and knowledge dissemination.
- The IIC fosters innovation and entrepreneurship, providing mentorship and resources for students to develop and implement innovative ideas.

Entrepreneurship Exposure:

- The Entrepreneurship Cell helps students generate business ideas and develop skills for business success, offering real-world learning experiences.
- Various activities are held to cultivate an entrepreneurial ecosystem, including workshops, guest lectures, competitions, and exhibitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1732771795.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
04	
File Description	Documents
URL to the research page on HEI website	https://www.dhskcommercecollege.edu.in/igac_contents.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
5	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
15	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to	

social issues, for their holistic development, and impact thereof during the year

DHSK Commerce College through NSS and other cells and departments organize various extension activities that actively engage students with the local community, aiming to raise awareness about social issues and contribute to holistic student development. Some of the activities include:

- **Health and Hygiene Campaigns:** These programs often include workshops and interactive sessions to educate people on maintaining personal and public hygiene, cleanliness drives.
- **Environmental Awareness Drives:** The NSS and Eco club organises tree plantation programs, clean-up drives, and talks on waste management
- **Anti-Drug and Substance Abuse Campaigns:** Students participate in street plays, rallies, and discussions to raise awareness and encourage healthier lifestyles.
- **Collaborations with NGOs:** The NSS volunteers actively engage in various community service activities such as organizing blood donation camps.
- **Awareness Sessions for Local Schools:** The college organizes sessions where students volunteer to teach or mentor children from local schools.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1732772352.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

918

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
0	
File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
7	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
D.H.S.K. Commerce College is well-equipped with physical infrastructure designed to support a dynamic learning environment. The college boasts spacious, well-ventilated classrooms furnished	

with modern seating arrangements, enabling a comfortable atmosphere for student engagement. Most classrooms are equipped with basic audio-visual aids to enhance the teaching process, ensuring an interactive experience for all learners.

For specialized learning sessions, the college provides a fully functional seminar hall/auditorium in the first floor of the Library building. The seminar hall is designed for workshops, lectures, and interactive sessions, outfitted audio-visual technology to facilitate a range of academic activities. The auditorium, spacious and technologically advanced, serves as a venue for cultural events, conferences, and guest lectures, fostering a vibrant community environment.

In terms of technical infrastructure, D.H.S.K. Commerce College has dedicated computer laboratories, equipped with up-to-date computer systems and high-speed internet, catering to IT-based courses and digital learning. These labs support hands-on training, enabling students to develop essential technological skills under guided instruction.

Together, these facilities create a conducive environment for comprehensive education and skill development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1732513924.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

D.H.S.K. Commerce College offers a diverse range of facilities to support cultural, recreational, and sports activities, nurturing students' holistic development beyond academics. The college has a well-maintained ground floor auditorium that serves as a hub for cultural activities, including performances, competitions, and annual events, providing students with a platform to showcase their talents.

In the realm of sports, the college is well-equipped with essential sports items and dedicated spaces. Students can engage in basketball on the college's own court, and an indoor facility

supports table tennis enthusiasts. The college gymnasium, stocked with cardio machines, weights, and strength-training equipment, allows students to maintain physical fitness under the guidance of experienced trainers. The college organizes practical Yoga sessions regularly 'Yoga Education' being a part of the course curriculum.

The library auditorium is another versatile space, utilized for academic and cultural events alike, including guest lectures and smaller-scale performances, fostering an enriched learning atmosphere. Additionally, the college has dedicated rooms for National Cadet Corps (NCC) and National Service Scheme (NSS) activities, offering students a chance to develop leadership, discipline, and community service skills.

Together, these facilities create a vibrant campus life, enabling students to engage in diverse pursuits and develop well-rounded personalities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1732514009.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1732514095.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

168.33

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

DR.L.P.DUTT LIBRARY was established in 1960. Total area of the library is 9560 sq.ft. including both ground floor and first floor. The library hours start from 9:00 AM to 5PM and follow open access and maintain a quality service for its users. The library includes 21,242 text books, 9,174 reference books, 14 journals, 07 periodicals and 05 Newspaper. The college library serves as a resource centre for both printed and electronic resources. The college library also provides a large collection of reference sources in addition to various textbooks and other reading materials. The College library uses SOUL 3.0 software for the housekeeping operation of the library. The library facilities OPAC (online public access catalogue) services allow all its users to search their required documents or books online. The College library has also been subscribed to INFLIBNET-NLIST Programme for accessing e-resources and D-space for open source repository software package for publishing library resources in digital content. Digital library section /Internet section with wi-fi facilities also available in the library for accessing e-resource. The seating capacity of the library including both ground floor and first floor is 110.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.dhskcommercecollege.edu.in/upload/add_file/1732514150.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File			
File Description	Documents								
Upload any additional information	View File								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File								
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
1.42									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Audited statements of accounts</td><td>View File</td></tr> <tr> <td>Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Audited statements of accounts	View File	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Audited statements of accounts	View File								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File								
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)									
4.2.4.1 - Number of teachers and students using library per day over last one year									
35									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Details of library usage by teachers and students</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Details of library usage by teachers and students	View File			
File Description	Documents								
Any additional information	View File								
Details of library usage by teachers and students	View File								
4.3 - IT Infrastructure									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

DHSK Commerce College is committed to ensuring that its students, faculty, and staff have access to state-of-the-art technology, frequently updating its IT infrastructure to meet evolving needs. The college recognizes the importance of a reliable digital environment, especially as educational resources and communication become increasingly digital.

One of the key areas of focus has been the upgrade of Wi-Fi connectivity across the campus. Regular updates to the network infrastructure provide students with faster internet access, supporting digital learning tools, online research, and seamless communication. By maintaining modern, robust IT facilities, DHSK Commerce College enables an environment that fosters innovation, collaboration, and effective learning.

These advancements position the college as a forward-thinking institution, responsive to technological trends that benefit the academic community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1732514432.pdf

4.3.2 - Number of Computers

89

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

295.33

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

D.H.S.K. Commerce College has established a structured system for maintaining and utilizing its physical, academic, and support facilities, ensuring the efficient operation of essential resources. Committees such as the Purchase Committee, Construction Committee, Infrastructure Committee, IT Cell, and Library Committee are pivotal in assessing and addressing the needs of the college.

The Purchase Committee oversees the procurement of equipment, ensuring quality and cost-effectiveness in acquiring resources for laboratories, computers, and sports facilities. For infrastructure projects, the Construction Committee coordinates the upkeep and enhancement of buildings and classrooms, maintaining a conducive environment for learning. The Infrastructure Committee collaborates with other committees to periodically assess the state of all facilities, implementing improvements where

necessary.

The IT Cell manages computer and internet facilities, ensuring digital resources are accessible and maintained for both students and staff. The Library Committee oversees the library's organization, facilitating the availability of academic resources and promoting an environment conducive to study and research. For sports facilities, dedicated teachers and staff maintain equipment and spaces, encouraging physical activity and student participation in sports.

Regular audits and evaluations by these committees ensure that all facilities remain functional, updated, and aligned with the educational goals of D.H.S.K. Commerce College. This organized approach fosters a well-maintained campus that supports holistic academic and co-curricular development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1732514276.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

933

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1831

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.dhskcommercecollege.edu.in/upload/add_file/1734415576.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
210	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
210	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

37

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

DHSK Commerce College actively promotes student representation and engagement in administrative, co-curricular, and extracurricular activities through structured mechanisms. A key platform for student involvement is the democratically elected Student Union Body, which represents the student community and serves as a bridge between students and the administration. The Union organizes cultural, sports, and academic events, fostering a vibrant campus life.

In line with UGC guidelines, the college ensures student representation on various internal committees, including the Internal Complaints Committee (ICC) and Anti-Ragging Committee, where they contribute to creating a safe and inclusive campus environment.

The Internal Quality Assurance Cell (IQAC) includes student representatives who provide valuable feedback to enhance academic and extracurricular standards. Their involvement ensures quality assurance initiatives align with student needs and aspirations.

The Institutional Innovation Council (IIC) further engages

students in fostering innovation and entrepreneurship. As members, students participate in workshops, projects, and ideation sessions that encourage creative problem-solving and entrepreneurial thinking.

Through these initiatives, DHSK Commerce College cultivates leadership skills, participatory governance, and holistic development, empowering students to contribute effectively to institutional growth while preparing them for future challenges.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/StudentsUnion.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

2023 - 24 Alumni Association Report:

Year of Establishment of the Association:1st September, 2002

Name of the Association: DHSK Commerce College Alumni Association (DHSKCCAA)

Year Of Registration: 2023-24.

Registration No. - RS/DIB/255/G/13 of 2023-24

Number of Alumni Registered (2002- 2024) - 4,646 members

Number of Life Member (As on 30/09/2024) - 55 (Fifty-five)

No. of Meetings in 2023-24: 07 (Seven)

Date of Meetings:

08/07/2023; 06/08/2023; 13/08/2023; 23/09/2023; 30/12/2023; 04/05/2024 and 21/05/2024.

The DHSK Commerce College Alumni Association (DHSKCCAA) is working to cater the need for maintaining relations with Alumni of DHSK Commerce College. The Association is regularly updating its database for maintaining full records of pass out students of this college. The Association is registered under Cooperative Societies Act, 1860. The association is maintaining its one bank account with SBI, Gabharupathar Branch. The association has taken additional initiative to place this record in the College website under Alumni section for the information of all associated people.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/Alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of DHSK Commerce College, Dibrugarh, reflects its vision of nurturing future leaders in commerce through quality education and its mission of fostering academic excellence, innovation, and social responsibility.

The college operates through a decentralized and participatory governance model, ensuring transparency, inclusivity, and efficiency. The Governing Body provides strategic direction, while the Principal leads the institution with a focus on academic and administrative excellence. Committees such as the Academic Council, IQAC, Research Cell, and Entrepreneurship Cell ensure alignment with institutional goals by fostering innovation and quality enhancement.

Student-centric governance ensures academic, physical, and emotional well-being through ICT-enabled classrooms, career guidance programs, and co-curricular activities. Feedback from stakeholders guides policy refinement to maintain academic standards and improve institutional practices.

The Institution Innovation Council and Entrepreneurship Cell promote entrepreneurial thinking, aligned with the mission to encourage innovation and self-reliance. Community outreach programs through NSS and sustainability initiatives emphasize social responsibility and environmental stewardship.

By integrating participatory governance, quality assurance, and a focus on holistic development, DHSK Commerce College ensures its governance remains true to its vision and mission, preparing students to excel professionally and contribute meaningfully to society.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/VisionandMission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

DHSK Commerce College, Dibrugarh, exemplifies effective leadership through its practices of decentralization and participative management, ensuring transparency, inclusivity, and efficiency in institutional operations.

Leadership at the college promotes a collaborative approach by delegating responsibilities to various committees, departments, and stakeholders. The Principal serves as the guiding force, ensuring that the institution's vision and mission are realized through collective efforts. Decision-making processes involve the active participation of faculty, non-teaching staff, and students, fostering a sense of ownership and accountability.

Decentralization is evident in the functioning of committees such as the Academic Council, IQAC, Entrepreneurship Cell, Research Cell, and Library Committee. Each committee operates independently within its domain, contributing to policy implementation and institutional growth. Department heads are empowered to plan and execute academic and co-curricular activities, aligning with institutional objectives.

Participative management is strengthened through regular meetings and consultations, where stakeholders' opinions are valued. Feedback mechanisms, including those involving students and alumni, ensure that policies and practices remain relevant and effective.

This decentralized structure, combined with participative decision-making, enhances the institution's ability to address challenges dynamically, foster innovation, and maintain academic excellence, reflecting the college's commitment to holistic development and democratic governance.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1647946475_611-2020-21.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

DHSK Commerce College effectively implements its strategic and perspective plan, aligning with its mission of fostering academic excellence and holistic development. Key initiatives include:

1. **Academic Advancements:** Regular workshops, seminars, and skill-based programs enhance competencies, while new courses aligned with NEP 2020 address emerging trends.
2. **Infrastructure Development:** The college has established ICT-enabled classrooms, smart boards, and campus-wide Wi-Fi. Sports and recreational facilities like the gym and Banipur campus playground are regularly maintained.
3. **Entrepreneurship Promotion:** Events like 'Summer Stalls' and 'Assam Startup: Incubation and Innovation' highlight the focus on entrepreneurial and innovative skills.
4. **Quality Assurance:** The IQAC ensures stakeholder feedback and continuous improvement through mechanisms like curriculum surveys and gender audits.
5. **Sustainability and Governance:** Eco-friendly practices and active committees like Purchase, Construction, and RUSA ensure sustainable resource management and governance.
6. **Student-Centric Activities:** Holistic growth is fostered through academic, cultural, and sports events, including the annual college week festival.

The strategic plan undergoes regular reviews, ensuring adaptability to evolving needs. Its effective implementation positions DHSK Commerce College as a dynamic institution committed to academic and institutional excellence.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1693033429_621-institutionalperspectiveplanadditionalinfo.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

DHSK Commerce College ensures the effective and efficient functioning of its institutional bodies through well-defined

policies, an organized administrative setup, and adherence to appointment and service rules. This structured approach reflects the college's commitment to excellence and transparency in governance.

1. Policies and Frameworks: The college operates under robust policies that align with UGC guidelines and the directives of its affiliating university. These policies govern academic, administrative, and co-curricular activities, ensuring systematic operations.

2. Administrative Setup: The Principal serves as the administrative and academic head, supported by committees like the IQAC, Purchase Committee, Construction Committee, Library Committee, and RUSA Committee. These bodies are instrumental in decision-making, resource allocation, and infrastructure development.

3. Appointment and Service Rules: Faculty and staff appointments are made as per government norms, ensuring merit-based selections. Service rules and promotional policies are transparent and in accordance with the Assam State Government regulations.

4. Procedures and Monitoring: Committees oversee various domains, ensuring accountability and efficient execution of tasks. The IQAC monitors quality assurance processes, while the RUSA Committee manages grants and infrastructure projects.

The systematic functioning of these institutional bodies ensures that DHSK Commerce College operates as a cohesive, well-governed institution committed to academic and administrative excellence.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1652098523_622-2020-21.pdf
Link to Organogram of the institution webpage	https://www.dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1652096844_organizational-structure-dhsk-commerce-college.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>D.H.S.K. Commerce College is committed to the holistic well-being of its teaching and non-teaching staff through effective welfare measures that foster a supportive and inclusive work environment.</p> <p>For teaching staff, the college ensures professional development opportunities by organizing workshops, seminars, and training programs to enhance their academic and pedagogical skills. Financial assistance is provided through timely salary disbursements and access to government schemes like General Provident Fund (GPF), National Pension Scheme (NPS), and Group Insurance. Faculty members also benefit from leave policies, including maternity, medical, and earned leave, promoting work-life balance.</p> <p>Non-teaching staff are equally supported through provisions like skill development workshops and training sessions to enhance their technical and administrative capabilities. Welfare measures also include financial benefits such as loans against GPF, insurance coverage, and access to employee welfare schemes. Regular health check-up camps are organized for all staff to ensure their physical well-being.</p> <p>Both teaching and non-teaching staff have access to a grievance redressal mechanism, fostering a culture of transparency and fairness. Recreational activities, such as annual sports and</p>	

cultural events, further contribute to a positive work environment.

These welfare measures underscore the college's dedication to creating a conducive atmosphere for the professional and personal growth of its staff members.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1733209364.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

he performance appraisal system at D.H.S.K. Commerce College is meticulously designed to evaluate the contributions of both teaching and non-teaching staff, aligning with the institutional goals and regulatory requirements. For teaching staff, the college

adheres to the Performance-Based Appraisal System (PBAS) as per UGC regulations, emphasizing the Academic Performance Indicators (API) framework. This system assesses faculty performance across teaching, research, and administrative responsibilities, ensuring a holistic evaluation process.

The UGC regulations serve as the benchmark for API scoring, covering essential aspects such as research publications, teaching hours, and participation in academic and administrative activities. These parameters are critical for assessing eligibility for career advancement and promotions under the Career Advancement Scheme (CAS). The Directorate of Higher Education (DHE), Assam, further supplements this process by implementing state-specific guidelines to ensure adherence to regional educational standards.

For non-teaching staff, the appraisal system focuses on efficiency, punctuality, and contribution to administrative and support functions. Their performance is periodically reviewed to identify areas of improvement and recognize contributions.

Overall, the appraisal system promotes accountability, professional development, and fairness while ensuring compliance with regulatory frameworks for the professional growth of both teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/uploads/2300/website_builder_files/1652098026_635-2020-21.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

DHSK Commerce College conducts regular internal and external financial audits to ensure financial transparency, accountability, and compliance with regulations. These audits validate the proper utilization of funds and adherence to institutional policies.

1. Internal Audit: An independent auditor is appointed with the

approval of the Governing Body to carry out the internal audit. This audit involves reviewing financial transactions, receipts, and expenditures to ensure they align with budgetary provisions. Any irregularities identified are addressed promptly in consultation with the Principal.

2. **External Audit:** External audits are conducted by government-appointed auditors, including those from the Directorate of Audit (Higher Education) and Chartered Accountants empaneled with the Assam State Government. These audits scrutinize the utilization of grants such as RUSA and UGC funds and ensure statutory compliance.
3. **Mechanism for Settling Audit Objections:** Audit objections, if any, are reviewed by the Principal in coordination with relevant committees. Necessary clarifications or corrective measures are promptly undertaken to resolve issues effectively.

Through regular audits and timely resolution of objections, DHSK Commerce College ensures efficient financial management and accountability, contributing to its institutional growth and sustainability.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1733209565.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1128000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The State Government and RUSA serve as the primary funding sources for DHSK Commerce College. However, in recent years, the institution has successfully generated additional funds from alternative sources to support various objectives. Proper accounting procedures are consistently followed to ensure the appropriate utilization of funds received from authorized and other entities. The process of fund utilization is conducted with due diligence, including the formation of committees and obtaining necessary approvals.

Regular audits and account verifications are conducted by competent government auditors to maintain transparency and accountability.

Utilization of Resources: To ensure efficient financial management and resource mobilization, the college relies on the following committees:

1. Governing Body of DHSK Commerce College, Dibrugarh
2. Purchase Committee
3. Construction Committee
4. IQAC
5. Library Committee
6. Other associated bodies

At the end of each fiscal year, a financial audit verifies that funds have been utilized appropriately. Grants received for postgraduate courses and other initiatives are allocated towards launching new programs and remunerating faculty. Student fees, after thorough audits, are utilized for the salaries of non-permanent faculty and staff, institutional development, and payments to temporary teachers, ensuring comprehensive financial discipline.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1733209722.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at DHSK Commerce College, established on 1st January 2005 in accordance with NAAC directives, has been instrumental in institutionalizing quality assurance strategies and fostering continuous improvement. Its efforts were pivotal in achieving a B+ grade in the NAAC assessment conducted in May 2024, a significant milestone for the institution.

The IQAC plays a key role in maintaining and analyzing institutional documents and evidence, directly or through the College Office. It prepares the Annual Quality Assurance Report (AQAR), submitted annually to NAAC, and compiles reports for AISHE and NIRF, enhancing institutional accountability and visibility.

One of the IQAC's best practices is the systematic collection and analysis of feedback from stakeholders, such as students, alumni, and faculty. This feedback informs corrective measures, driving institutional development. Additionally, the IQAC has organized numerous seminars, webinars, awareness programs, workshops, and special lectures, promoting quality in teaching, research, and administration.

By constituting subcommittees involving staff, the IQAC ensures inclusive decision-making and effective implementation of its initiatives. Its regular communication of decisions through circulars fosters collaboration and participation, making it a cornerstone of the college's quality enhancement efforts.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/igacdashboard.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

DHSK Commerce College regularly reviews its teaching-learning processes, operational structures, and methodologies to ensure academic excellence and effective learning outcomes. These reviews are conducted through the Internal Quality Assurance Cell (IQAC), which functions as per UGC guidelines to enhance quality in education.

Periodic Review Mechanism

- **Feedback Collection:** Structured feedback is gathered from students, faculty, alumni, and other stakeholders regarding teaching methodologies, curriculum delivery, and learning experiences.
- **Academic Audits:** IQAC conducts academic audits to evaluate the effectiveness of teaching strategies and adherence to planned schedules.
- **Performance Analysis:** Results and learning outcomes are analyzed to identify gaps and scope for improvement.

Methodologies for Improvement

- **Faculty Development Programs:** Regular workshops and seminars are organized to enhance teaching skills and incorporate innovative practices like ICT-enabled teaching.
- **Student-Centric Approaches:** Active learning methodologies such as group discussions, case studies, and project-based learning are integrated into the teaching process.
- **Curriculum Enhancement:** Suggestions from stakeholders are used to introduce skill-based courses and align teaching practices with the NEP 2020 framework.

Incremental Improvements

- Enhanced use of smart classrooms and ICT tools.

- Improved student performance in examinations and participation in co-curricular activities.
- Increased faculty involvement in research and publications.

This continuous review and improvement process ensures that DHSK Commerce College maintains high academic standards and fosters a conducive learning environment.

File Description	Documents
Paste link for additional information	https://www.dhskcommercecollege.edu.in/upload/add_file/1733210005.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dhskcommercecollege.edu.in/iqac_agar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

DHSK Commerce College has implemented significant measures to

promote gender equity on campus, in hostels, and within the community. In 2023-24, members of the Gender Champion Club (GCC) participated in nine impactful programs, including the Pride Walk in Dibrugarh supporting third-gender rights, a Go to People (GTP) camp, cultural rallies, wall painting on feminism, poster making on gender-based violence, short film screenings on gender discrimination, and publishing SAMYA, a gender-focused wall magazine. Initiatives like Prokaax provided students a platform to express personal feelings.

The women's hostel, located 2 km from campus, ensures safety with CCTV surveillance and female staff for various tasks. Facilities include a gymnasium, sports provisions, a small library, and arrangements to support both physical and mental well-being. Gender equity measures on campus include a Girls' Common Room, separate reading spaces, and a gym. Committees like the Women Cell, Internal Complaint Committee (ICC), Equal Opportunity Cell (EOC), and Anti-Ragging Cell ensure a secure environment.

Additional provisions include a Day Care Centre, sick room, sanitary pad vending machines with incinerators, and complaint boxes. Self-defense classes, counseling services, and representation of girl students in the students' union further strengthen the institution's commitment to gender equality.

File Description	Documents
Annual gender sensitization action plan	https://www.dhskcommercecollege.edu.in/upload/add_file/1734500494.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.dhskcommercecollege.edu.in/upload/add_file/1734500639.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution i.e. DHSK Commerce College has taken many a fruitful initiatives for the effective waste management in its campus. To create an environment friendly atmosphere in the campus, the authority has initiated different measures like setting up of bins in different locations of the campus for solid waste collection, arrangement of proper waste disposal system(Separately for organic, inorganic and liquid waste) etc. The waste-bins are regularly emptied by the local city waste collectors. On the other hand, e-waste products i.e. damaged, not-working computers and related items are properly disposed of by selling them to the authorized recycling centre by the authority. The college sends some of the waste paper gene for recycling promoting for re-use. The faculty members, other employees are also encouraged to reuse some of them. Thus the institution encourages the sustainable practice of the reduction of paper consumption. Thus, the effective waste management for different types of wastes have been managed by the institution contributing a little bit towards a greener environment not only in the college, but in the society.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has taken significant measures to foster an inclusive environment that promotes mutual respect among all stakeholders. By implementing various policies and organizing cultural programs and events through its Cells, Units, and Clubs, both independently and in collaboration with external

organizations, the college has created a healthy and supportive atmosphere. During 2023-24, numerous sensitization programs and outreach activities were conducted, offering support to marginalized and needy sections of society in line with the institution's longstanding tradition.

The college organized initiatives to ensure equal opportunities, communal harmony, and inclusivity. Students were encouraged to celebrate their cultural identities while engaging in cross-cultural dialogues to strengthen their sense of national identity. Awareness programs on inclusive language and behavior were also conducted for the college community.

Support services such as counseling, mentoring, and financial assistance were provided to ensure equal opportunities for all students. Accommodation facilities were designed considering accessibility, further promoting inclusiveness.

Through these efforts, the college has succeeded in nurturing a sense of belonging, cultural assimilation, and harmony among its diverse stakeholders. These initiatives have enriched the campus environment, creating a peaceful and joyful experience that celebrates diversity and fosters cultural understanding.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has implemented various sensitization initiatives for students, faculty, and staff, focusing on moral values, citizenship responsibilities, and contributing to a better India. These efforts aim to create a responsible and informed campus community.

To uphold this spirit, the college celebrates Constitution Day annually on November 26. The program includes reading portions of the Constitution, taking public pledges, and emphasizing its values and importance. The event was observed with great significance during 2023-24. Similarly, National Voter Day is

celebrated on January 25 each year to raise awareness among first-time voters. In 2023-24, the day was marked with a strong sense of nationalism.

The institution also observes key national occasions like Independence Day on August 15 and Republic Day on January 26 as a duty to reinforce patriotism and nationalism. These events were celebrated during 2023-24 with enthusiasm, fostering a sense of pride and unity.

Through these initiatives, the college encourages all stakeholders to become responsible citizens, nurturing a culture of social responsibility, national consciousness, and ethical values. These celebrations play a vital role in strengthening patriotism and cultivating a deeper sense of commitment toward the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.dhskcommercecollege.edu.in/upload/add_file/1734500750.pdf
Any other relevant information	https://www.dhskcommercecollege.edu.in/upload/add_file/1734500750.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organized various programs in 2022-23, focusing on national, social, and cultural themes. On August 11, 2022, Veero Ka Vandan, honoring India's freedom fighters, was celebrated under the Meri Maati Mera Desh campaign. On August 12, Anti-Ragging Day was observed with a street play and awareness meeting, and Librarians' Day was marked with a news reading competition. On August 15, the 76th Independence Day and Mera Maati Mera Desh program were celebrated with flag hoisting and the national anthem.

World Environment Day on June 5, 2023, featured a talk on plastic pollution and sapling plantation. The 10th International Day of Yoga on June 21, 2023, was observed with ICAI's Dibrugarh branch. On June 27, International Day Against Drug Abuse was held with three NGOs and dignitaries.

National Unity Day (October 31, 2022) featured a unity run, and Constitution Day (November 26) included a pledge ceremony and calligraphy competition. World AIDS Day (December 1) was observed with SEWA, and Indian Language Day (December 12) featured a special oration. National Voters' Day (January 25, 2023) included a pledge, and the 75th Republic Day (January 26) celebrated with patriotic songs and sports activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best Practice: Vermicompost Project The Vermicompost Project, launched in 2023-24 at the college women's hostel campus, promotes organic farming and environmental sustainability. The initiative aims to instill interest in agriculture, horticulture, and agricultural marketing among students while encouraging eco-friendly practices. The project has received strong support from faculty, students, and staff, with faculty members purchasing the vermicompost products. Despite space limitations, the project has successfully achieved its initial objectives, sparking enthusiasm among stakeholders. Expansion to other areas of the campus is planned in the near future.

Evidence of Success: Positive results in the first year, support from the Student Union, and stakeholder interest in the product. **Challenges:** Limited space for large-scale production. **Resources Required:** Financial resources, administrative support, physical effort, and awareness initiatives.

2. Title of the Best Practice: Entrepreneurship Cell (EC) and Institution's Innovation Council (IIC) The Entrepreneurship Cell (EC) and Institution's Innovation Council (IIC), established in 2023-24, aim to develop an entrepreneurial and innovation-driven mindset among students. These platforms encourage creative thinking, innovation, and entrepreneurial ventures, preparing undergraduate and postgraduate students for future opportunities. The initiatives have generated enthusiasm, fostering student engagement, outreach, and collaborations.

Evidence of Success: Active participation, outreach programs, and social impact. **Challenges:** Limited time and resources. **Resources**

Required: Nodal teacher, funding, partnerships, communication, and evaluation mechanisms.

File Description	Documents
Best practices in the Institutional website	https://www.dhskcommercecollege.edu.in/upload/add_file/1734500844.pdf
Any other relevant information	https://www.dhskcommercecollege.edu.in/upload/add_file/1734500844.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

DHSK Commerce College, Dibrugarh, has placed a strong emphasis on environmental sustainability, integrating it into both academic and practical initiatives. A key project in this area is the Vermicompost Project, initiated in 2023-24 at the women's hostel campus. This project promotes organic farming and raises awareness about sustainable practices, with students actively involved in its execution. Faculty members and staff support the initiative by purchasing vermicompost products, fostering a culture of eco-responsibility.

In addition to the vermicompost project, the college undertakes regular plantation drives, both within the campus and in the surrounding community. These drives, organized by the Eco Club and the NSS Unit, aim to enhance the green cover and instill a sense of environmental stewardship among students. The college observes World Environment Day with sapling plantations, special talks on reducing plastic pollution, and campus clean-up activities.

Through these initiatives, the college integrates environmental sustainability into its core values, combining education, practical action, and community involvement. The focus on plantation drives, along with other eco-friendly practices, underscores the institution's commitment to creating a greener and more sustainable future. These efforts reflect the college's dedication to fostering environmental consciousness and responsibility among its students and the larger community.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

DHSK Commerce College has outlined comprehensive plans for 2024-25, focusing on infrastructural development, academic growth, and environmental sustainability to foster a better learning environment. A multi-storied building, supported by the RUSA 2.0 project, is under construction and will include new classrooms, a teachers' gallery, an examination room, an auditorium, and separate toilet blocks for male and female teachers. Additionally, the college has planned a new campus at Banipur on its already purchased land, with ongoing projects such as constructing a boundary wall, a boys' hostel, and staff quarters.

The institution will continue publishing Utkarsh, its peer-reviewed research journal, and plans to launch a multidisciplinary research-based book, Insight. Feedback from stakeholders will also be collected to identify areas for academic improvement. Efforts to strengthen existing cells and units will be prioritized, alongside establishing new ones to encourage teamwork among students and stakeholders for the overall growth of the institution. Through these initiatives, the college aims to enhance its academic excellence, research capabilities, and infrastructural facilities, fostering a more inclusive and progressive environment for all.