ডিব্রুগড় হনুমানবক্স সূৰজমল কানৈ বাণিজ্য মহাবিদ্যালয়
THE DIBRUGARH HANUMANBUX SURAJMAL KANOI COMMERCE COLLEGE
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Ref. No. Com/SOP for Students/26/17 Date. 23/11/26

SOP for Students Appearing in the End-Semester Examinations (2026)

This is to inform all the students of **B. Com 1st, 3rd, 5th and 7th Semester** that for the forthcoming examinations, all of you are hereby directed to strictly follow the guidelines given below-

1. Students are to report to college in proper uniform and carry only the following items to examination hall – College ID Card, Admit Card, registration card, and only necessary items (such as Pen, pencil, eraser, ruler, and transparent water bottle).
2. Calculators will be allowed only for those subjects permitted by Dibrugarh University.

3. Mobile phones/ earphones/ smartwatches or any electronic device are strictly prohibited in the examination hall. If any student is found in possession of any such device, the device will be seized immediately and it shall be returned only after the entire examination of their respective semester is over.

4. Students are to report to college **30 minutes prior** to the commencement of their examinations. Late entry will not be granted and the college gate will close immediately at **9:00 AM** (For morning shift examination) and **1:00 PM** (for afternoon shift examination).

5. If students carry any belongings (bags, phones, books, cash etc.) to the college premises, they are to keep them in the college corridors and no such item will be allowed inside the examination hall. Students will be themselves responsible for the loss/damage of their belongings.

6. No student will be allowed to leave the hall before the end of the scheduled examination time.

7. If any student is found to be using unfair means during examinations, strict disciplinary action will be taken against that student.

Students should adhere to these instructions and any violation of the above instructions will be dealt with strict action.

23/11/26

Dr. Joydev Gogoi
Principal
D.H.S.K. Commerce College
Dibrugarh

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Dibrugarh