



# **DHSK COMMERCE COLLEGE: DIBRUGARH**

**PO: DIBRUGARH: ASSAM: PIN: 786001**

**Email: iqacdhscomcol@gmail      http://www.dhskcommercecollege.edu.in/**

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**6.1.1: The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.**

<http://www.dhskcommercecollege.edu.in/webportal/Administration>

<http://www.dhskcommercecollege.edu.in/webportal/Infrastructure>

<http://www.dhskcommercecollege.edu.in/webportal/Alumni>

<http://www.dhskcommercecollege.edu.in/webportal/AcademicSupport>



# **DHSK COMMERCE COLLEGE: DIBRUGARH**

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## **PREFACE:**

The College emblem beautifully reflects the vision where the wheel in the emblem glorifies industrialization and the 'two leaves and a bud' of a tea plant depicts the unique location of the College in the tea town of Dibrugarh. The illuminated lamp symbolizes that the light of knowledge leads us to enlightenment. In the midst of the emblem inscribed is the famous clarion call given by Swami Vivekananda toward the young generation of the country 'uttishthat: jaagrat' quoted from the Upanishad, which implies 'Arise and awake' and it is also our sacred endeavour to instill this great value in the minds of our youths. The vision of the DHSK Commerce College is to upgrade itself into a centre of excellence in commerce education and to build future business leaders and entrepreneurs in the globalized business environment for the development and welfare of all concerned.

## **VISION:**

- Making commerce education accessible to all sections of the society.
- Teach, guide and motivate the students by providing quality education.
- Inculcate the spirit of co-operation and healthy competition amongst the students.
- Mould the students towards creativity and excellence with dedication, devotion and discipline.
- Ensure physical, mental and moral growth and development of the students.
- Assist in character building by cultivating human and ethical values in the students.
- Synthesise the traditional and modern teaching tools for capacity building through all round
- Development of the students.
- Facilitate, encourage and spread education for women empowerment.

## **MISSION:**

“The mission of the D.H.S.K. Commerce College is to promote learning both by students and faculty to achieve excellence in education”

## **QUALITY POLICY**

The Vision, Mission and Objectives are communicated to the stakeholders through the prospectus, College website and display in the college notice board. The quality policies and plans are framed by the Principal in consultation with the faculty. As members of different committees, faculties are delegated the responsibilities to design and formulate plans and policies in different spheres ranging from academic to infrastructural arrangements. The top management grants such plans and policies with or without modifications as the case may be and the same is then implemented by the principal. Keeping the stated mission in view, the institutional activities



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are being carried out. Thorough need analysis is carried out by the College administration as part of its support for various plans and policies. Realizing that dynamism is necessary for the growth and development of the institution, the academic committee advocates changes in different institutional issues such as rotation of headship, appointment of staff at college pay, change in admission fee structures etc.

## **Sustained institutional growth of DHSK Commerce College aligning with its Mission and Vision:**

The sustained institutional growth of the College is attributed to a comprehensive framework that encompasses effective management, dedicated faculty, and a network of committees and cells, all aligned towards fostering excellence in education and holistic development. The college's journey towards progress is illuminated through the following points:

**Active Governance Structure:** The governance structure of the institution plays a pivotal role in steering its growth trajectory. The Governing Body, a robust assembly comprising influential figures from diverse domains, provides strategic guidance and oversight. Regular meetings of this body facilitate the monitoring and evaluation of policies, plans, and initiatives.

**Empowered Management Committee:** At the heart of the institution's governance is the College Management Committee, colloquially referred to as the Governing Body of DHSK Commerce College. This committee comprises a dynamic ensemble, including the President, Principal cum Secretary, representatives from Dibrugarh University, Teaching Staff, College Administrative Office, local administration, women members from the guardian community, the College Librarian, and other dedicated Guardian Members.

**Principal and Vice-Principal's Dynamic Leadership:** The Principal and Vice-Principal assume pivotal roles in nurturing an environment conducive to growth. Their proactive engagement involves regular visits to departments and interactions with staff members. This dynamic leadership approach fosters innovation, collaboration, and continual refinement of teaching methodologies.

**Experienced Heads of Departments and Faculty:** The academic edifice of the college is fortified by seasoned Heads of Departments and a dedicated faculty team. Their collective expertise spans various disciplines, ensuring a well-rounded and contemporary education for students. This highly qualified faculty is committed to research-driven teaching methodologies and continuous improvement.

**Committees for Holistic Progress:** The institution's various committees play instrumental roles in different facets of development. The Internal Quality Assurance Cell (IQAC) ensures educational quality enhancement, while the Admission Committee streamlines a transparent



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admission process. The Construction Committee is dedicated to upgrading infrastructure, providing students with modern facilities.

**Community Engagement and Outreach:** Beyond academic pursuits, the college engages with the community through dedicated committees. The Rural and Urban Social Action (RUSA) Committee spearheads outreach initiatives, creating connections between the institution and society at large. The institution's commitment to community service is further exemplified through the National Service Scheme (NSS) and the National Cadet Corps (NCC).

**Safe and Inclusive Environment:** The college is resolute in maintaining a secure and welcoming environment for all. The Internal Complaint Committee ensures that every individual feels respected and secure within the institution. The Women Cell fosters gender sensitivity and inclusivity, empowering women within the college community.

**Promotion of Culture and Sports:** The Internal Cultural and Games Committee (ICGC) champions cultural activities and sports events, channeling students' energies towards creativity, discipline, and physical well-being. This holistic approach to development complements the academic curriculum.

DHSK Commerce College's sustained institutional growth is underpinned by an active governance structure, visionary leadership, proficient faculty, and a comprehensive network of committees and cells. This multifaceted approach creates an environment that nurtures innovation, inclusivity, and academic excellence, positioning the college as a beacon of holistic education and development.

The following additional points may be noted in this regard.

1. The governance of DHSK Commerce College aligns closely with its vision and mission. The college emblem itself reflects the vision, symbolizing industrialization, the tea town of Dibrugarh, and the pursuit of knowledge and enlightenment. Inspired by Swami Vivekananda's call, the college aims to instill the value of "Arise and awake" in its students and become a center of excellence in commerce education.
2. The institution's mission is achieved through the diligence and hard work of teachers, non-teaching staff, and students, with mutual trust and a collaborative work culture being key aspects supported by transparency and easy access to information.
3. The college's vision includes making commerce education accessible to all, providing quality education, fostering cooperation and healthy competition, promoting creativity and excellence, ensuring holistic development, empowering women through education



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with academic excellence, seeks new horizons of knowledge and vision is to discover, and transform a better world.

4. To achieve these objectives, the college communicates its vision, mission, and objectives to stakeholders through various means, such as the prospectus, website, and notice boards. The faculty actively participates in designing plans and policies through committee memberships, covering academic and infrastructural aspects.
5. The top management approves and implements these plans, keeping the institution's mission in mind. Regular meetings of governing bodies, department heads, staff, and committees facilitate policy evaluation and monitoring. The principal and vice-principal also engage in regular department visits and staff interactions to ensure smooth functioning.
6. The governing body, comprising a diverse and empowered team, plays a crucial role in the college's management and decision-making. It consists of the President, Principal cum Secretary, members from Dibrugarh University, teaching staff, administrative office, local administration, guardian representatives, librarian, and other stakeholders.
7. The institutional decision-making process follows a democratic and collective approach as mandated by the Governing Body, Assam Government and affiliating university
8. The College Governing Body constitutes several committees working towards achieving the college's mission and vision. It is the highest decision-making body responsible for appointment, administration, construction, and purchases. The Governing Body includes two teacher representatives and one member from the administrative office who voice faculty and student perspectives on the agenda.
9. The college has various initiatives for fee concession, remedial classes, extra classes by faculty, personality development, and placement services to foster socio-economic inclusivity.
10. Several dedicated committees and cells, including the Equal Opportunity Cell, Outreach Programme Committee, National Service Scheme, Women Development Cell, Internal Complaints Committee, and North East Cell, focus on equity and empowerment.
11. The college's teachers play a crucial role in the Internal Quality Assurance Cell (IQAC), implementing quality control measures and conducting audits. During the Covid-19 lockdown, they collaborated to facilitate numerous online training programs for a smooth transition to online teaching-learning.
12. Teachers are encouraged to make decisions individually or collectively, which aids in the smooth execution of academic programs, research, and extra-curricular activities due to existing policies.



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13. The institutional governance and leadership at DHSK Commerce College are firmly grounded in the institution's vision and mission, guiding all decision-making processes.
14. The college demonstrates a commitment to progressive education by effectively implementing the principles and objectives of the National Education Policy (NEP), fostering a learner-centric approach.
15. The sustained institutional growth of DHSK Commerce College reflects the visionary leadership's strategic planning and implementation of initiatives that enhance academic excellence and overall development.
16. Decentralization is a cornerstone of the college's governance model, allowing various stakeholders, including faculty, staff, and students, to actively participate in shaping the institution's future.
17. Faculty and staff at DHSK Commerce College play a vital role in institutional governance through their involvement in key decision-making bodies such as the Governing Body, Academic Council, and Finance Committee.
18. The college fosters a collaborative and inclusive environment, where ideas and perspectives from all stakeholders are valued and integrated into institutional practices.
19. The Institutional Perspective Plan of DHSK Commerce College outlines short-term and long-term goals, providing a roadmap for continuous improvement and development.
20. The visionary leadership ensures that the Institutional Perspective Plan remains dynamic, adapting to changing needs and challenges in the education landscape.
21. The college's leadership promotes a culture of innovation, encouraging faculty and staff to explore new teaching methodologies and technologies that enrich the learning experience.
22. The College places a strong emphasis on research and encourages faculty to engage in scholarly activities, contributing to the growth of knowledge in their respective fields.
23. Through its institutional practices, the college nurtures an environment where students are encouraged to become critical thinkers, problem solvers, and responsible global citizens.
24. The College continuously seeks feedback from students, faculty, and other stakeholders to improve institutional practices and ensure transparency and accountability.
25. The leadership actively promotes interdisciplinary learning, encouraging collaborations between different departments and fostering a holistic educational experience.





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26. By incorporating best practices in institutional governance and leadership, DHSK Commerce College maintains its reputation as a premier institution, producing graduates equipped to excel in the dynamic and globalized business environment.

## **PERSPECTIVE PLAN FOR DHSK COMMERCE COLLEGE: 10 - YEAR OUTLOOK**

DHSK Commerce College envisions a transformative journey over the next decade, aligning with the principles of the National Education Policy (NEP) and its commitment to academic excellence, holistic development, and societal impact. This strategic plan outlines the institution's trajectory for the coming years, integrating ongoing initiatives and introducing skill-based courses in accordance with the NEP's vision of fostering holistic learning and employability. The College is under continuous improvement with respect to infrastructure, academic, administration and other aspects during the last couple of years. This is the result of our institutional strategies and futuristic plans.

- There was a growing need to open an extra shift to cater the huge demands of student intake. But owing to limited infrastructure facilities this was not possible. In view of this the college authority discussed with its various stakeholders to carve out an effective plan. As a result, the college building was expanded step by step and at present it can enroll about 1500 students.
- Adopting the student centric approach with the help of students' feedback analysis the authority always tries to provide the basic amenities to the students.
- The college always encourages the faculty members for research works. Along with the central library of the college, each department has been equipped with departmental library. During the last five years six teachers have earned doctorate degree. The institute also publishes a peer-reviewed research journal viz., UTKARSH annually and published a book entitled "The Intellect" with ISBN number in 2022
- The IQAC has published research books with ISBN entitled as 'The Intellect' in 2022 and 'Insight' in 2023
- Being the first full-fledged commerce college of the entire north eastern region, with the cooperation of the all concerned the P.G. department of commerce started in the year 2019. It offers two year full time M.Com. Course (CBCS) under Dibrugarh University. Also we are expecting to introduce another undergraduate course in the upcoming years.
- As a part of academic collaborations, our college has signed MoU's with University of Science and Technology Meghalaya, ICT Academy, IIM Kolkata, Gratia Technology Private Limited,
- The College has started the new academic session 2023 as per the National Education Policy and FYUGP



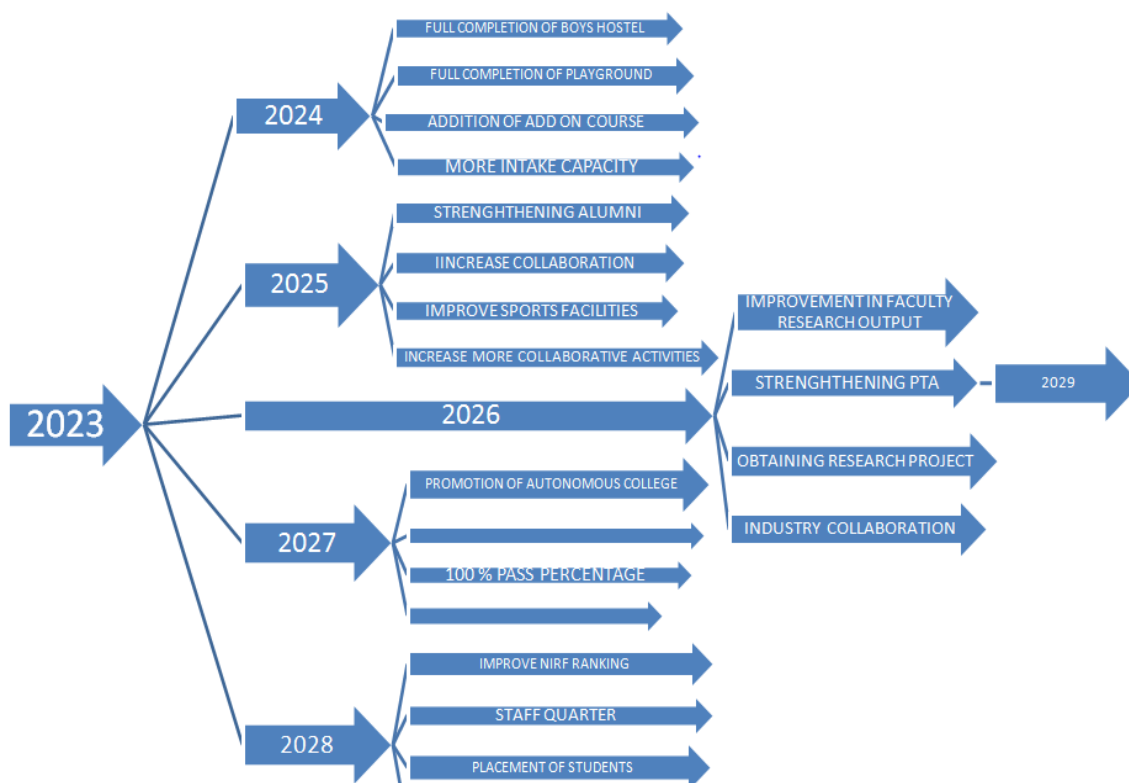
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- The ‘DHSK Commerce College Alumni Association’ is registered under Societies Act, which vibrantly works to give their best to the college. Suggestions from the alumnus are always sought in various decision making processes.
- Due to the limitations of campus area, the college is planning to build a second campus situated at Banipur which is about 3.4 Kms from the main campus.

## A few perspective plans of DHSK Commerce College for 5 years view



## A few perspective plans to be started shortly are:

### 1. Infrastructure Development:





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a) **College Playground Development:** We aim to convert the Banipur Campus (2<sup>nd</sup> campus) into a vibrant sports hub, nurturing physical well-being and promoting sporting prowess among students.

b) **Boys' Hostel Construction:** Our plan includes constructing a modern boys' hostel at Banipur Campus, offering safe and comfortable accommodation for outstation male students.

c) **Staff Quarters Creation:** The establishment of staff quarters at Banipur Campus will strengthen the sense of community among faculty and staff.

## **2. Skill-based Courses and NEP Integration:**

a) **Skill-oriented Curriculum Enhancement:** In alignment with NEP's emphasis on skill development, DHSK Commerce College will introduce an array of skill-based courses across disciplines. These courses will empower students with practical skills to thrive in the evolving job market.

b) **Collaboration with Industry Partners:** We will forge partnerships with industries and organizations to design skill-based courses that align with real-world demands and technological advancements.

c) **Entrepreneurship Development:** NEP encourages entrepreneurship education. DHSK Commerce College will initiate courses that nurture entrepreneurial mindset, business acumen, and innovation.

## **3. Technology and Infrastructure Enhancement:**

a) **RUSA 2.0 Multi-Storey Building:** With funding from RUSA 2.0, we will construct a modern multi-storey building featuring an auditorium, video conferencing hall, classrooms, and modern amenities, enriching the learning experience.

## **4. Quality Assurance and Accreditation:**

a) **Strengthen IQAC:** The Internal Quality Assurance Cell (IQAC) will be fortified to ensure continuous improvement in line with NEP's commitment to enhancing educational quality.

b) **Innovation Cells:** Criteria-wise cells under IQAC will be established to focus on specific NEP objectives, thereby ensuring consistent quality enhancement.



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## **5. Community Engagement and Outreach:**

a) **Community Service Initiatives:** In line with NEP's emphasis on societal engagement, we will encourage students and staff to participate in community service projects, fostering empathy and social responsibility.

b) **Alumni Network Expansion:** A robust alumni network will facilitate mentorship, networking, and knowledge-sharing, reinforcing NEP's focus on lifelong learning.

**6. Research and Innovation:** These cells will encourage interdisciplinary research, innovation, and creative thinking, promoting NEP's emphasis on holistic education.

## **7. Student-Centric Approaches:**

a) **Student Support Services Enhancement:** NEP's learner-centric approach will guide the development of comprehensive support services, ensuring students' holistic growth and well-being.

b) **Interdisciplinary Learning:** We will foster cross-disciplinary collaboration, nurturing the multidimensional competencies that NEP advocates.

## **8. Environmental Sustainability:**

a) **Green Initiatives:** Incorporating eco-friendly practices and sustainability initiatives will align with NEP's emphasis on environmental consciousness and responsible citizenship.

**9. Partnerships and Collaborations:** Collaborating with industries and institutions will ensure that skill-based courses remain relevant to current market demands, fulfilling NEP's vision of employability.

**10. Institutional Governance and Transparency:** Transparent and effective governance structures will uphold NEP's principles of accountability and participatory decision-making.

## **11. Inclusive Education and Diversity:**

a) **Inclusive Curriculum:** DHSK Commerce College will adopt an inclusive curriculum that caters to diverse learning styles and needs, in line with NEP's commitment to equal access to quality education.



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b) **Cultural Sensitivity:** Promoting cultural sensitivity and awareness through coursework and events will reflect NEP's emphasis on fostering a pluralistic and harmonious society.

## **12. Lifelong Learning and Continuous Education:**

a) **Continuing Education Programs:** The College will launch continuing education programs for professionals and individuals seeking upskilling, contributing to NEP's vision of lifelong learning.

b) **Open Learning Resources:** DHSK Commerce College will develop open educational resources to facilitate self-directed and lifelong learning, aligning with NEP's digital and open learning initiatives.

## **13. Research Ecosystem Enhancement:**

a) **Research Incubation Centers:** Establish research incubation centers to promote innovative research projects, connecting students, faculty, and industry partners, in line with NEP's research-oriented focus.

b) **Interdisciplinary Research Hubs:** Foster interdisciplinary research collaborations that address complex societal challenges, promoting NEP's interdisciplinary approach.

## **14. Global Exposure and Collaboration:**

a) **International Partnerships:** Collaborate with global institutions to provide students with international exposure, enriching their understanding of diverse cultures and perspectives as advocated by NEP.

b) **Student Exchange Programs:** Initiate student exchange programs to facilitate cross-cultural interactions and learning experiences in alignment with NEP's global engagement goals.

## **15. Alumni and Industry Integration:**

a) **Industry-Academia Interaction:** Strengthen ties with industries to facilitate internships, projects, and guest lectures, aligning with NEP's emphasis on practical and experiential learning.



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**b) Alumni Mentorship Programs:** There is a registered alumni Association which engage alumni as mentors to guide students in career choices and professional development, promoting NEP's holistic approach to education.

This expanded strategic plan envisions a holistic educational environment that integrates the principles of the National Education Policy. DHSK Commerce College remains committed to the transformative aspirations of NEP, fostering not only academic excellence but also the holistic growth, inclusivity, and societal impact that underlie the policy's vision for education in India.

## **Essential Core Values of the College:**

**<http://www.dhskcommercecollege.edu.in/webportal/CoreValues>**

DHSK Commerce College, a prominent academic institution, embraces a set of core values that reflect its commitment to both national and global concerns. These values are integral to its mission of producing successful individuals who are not only accomplished but also conscientious and responsible citizens of India. The institution recognizes its vital role in contributing to national development, and its core values serve as an essential component of the Indian academic curriculum. These core values are interwoven into various activities within the college, highlighting its adaptability to change, dedication to goals and objectives, and its pivotal role in human resource development. The following report outlines the core values that the D.H.S.K. Commerce College community ardently upholds the followint:

**Loyalty and Respect for the Constitution:** The college places a high emphasis on being loyal and respectful to the constitution of India. This value instills a sense of patriotism and citizenship among students, fostering a deep understanding of the rights and responsibilities that come with being a part of the nation.

**Fraternity among Communities and Cultures:** DHSK Commerce College is dedicated to promoting unity and fraternity among diverse communities and cultures. Through various programs and initiatives, the college actively encourages inclusivity, understanding, and mutual respect, nurturing a harmonious environment that transcends differences.



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**Quality Education for Human Resource Development:** The institution is steadfast in its commitment to providing quality education that contributes to the development of human resources. By imparting knowledge, honing skills, and fostering critical thinking, the college equips students with the tools they need to contribute meaningfully to society and the nation.

**Environmental Awareness:** Recognizing the urgency of environmental challenges, the college takes an active role in creating awareness about environmental degradation. Through awareness campaigns, workshops, and eco-friendly practices on campus, the institution aims to sensitize students to the importance of environmental conservation.

**Active Participation in Institutional Life:** DHSK Commerce College encourages students to actively engage in the corporate life of the institution. By participating in extracurricular activities, clubs, and events, students become integral contributors to the all-round development of the college, fostering a sense of ownership and pride.

## **Code of Conduct of D.H.S.K commerce College**

The college is a provincialised college and as such, it is liable to follow all the rules and regulations framed by the Govt. of Assam in discharging duties. So, the code and professional ethics for Principal, Teachers and Governing Body are governed by relevant Act, and Provisions of State Govt. issued from time to time. Moreover, the UGC recommended code of ethics is equally applicable for the teachers and Principals drawing UGCs' scale of pay. Of course, the code of conduct for students is usually framed by the college in consideration of the need of the college.

### **CODE OF CONDUCT FOR STUDENTS:**

<http://www.dhskcommercecollege.edu.in/webportal/CodeOfConduct>

- Students have to maintain strict discipline and good manners both inside and outside the College to keep up the prestige and reputation of the college.
- Students have to behave properly with the teaching as well as administrative staff.
- Students have to maintain decorum in the classrooms and outside and in the library.
- Students have to take proper care of the College property and must not cause any damage to the same.



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- Students are responsible for their conduct to the Principal. For any act of misconduct or misbehavior a student will have to face the Discipline Committee of the College, the decision of which in such cases is final and binding. Disciplinary action may involve warning and/ or fine, and/ or suspension from classes, from examination or even expulsion from the College.
- Ragging in any form in the college is strictly prohibited.
- Exercise books will be supplied to the students at concessional rates. For Unit Tests, Tutorials, and Sessional examination, use of such exercise books is compulsory for each student.
- Mobile phone must be kept switched off during the class hour. Any violation of this rule will invite penalty.
- The college is a no smoking zone. Strict action shall be taken against any student found using abusive substance or having gutka etc.






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ডিব্ৰুগড় হনুমানবৰু সূৰজমল কানৈ বাণিজ্য মহাবিদ্যালয়  
Dibrugarh Hanumanbux Surajmal Kanoi Commerce College  
(The first full-fledged Commerce College in the North Eastern Region of India)


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EXTENDED PROFILE ▾



**VISION AND MISSION**

**Vision:**

- Making commerce education accessible to all sections of the society.
- Teach, guide and motivate the students by providing quality education.
- Inculcate the spirit of co-operation and healthy competition amongst the students.
- Mould the students towards creativity and excellence with dedication, devotion and discipline.
- Ensure physical, mental and moral growth and development of the students.
- Assist in character building by cultivating human and ethical values in the students.

**DHSK Commerce College website showing its vision and Mission**



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১৬ welcome to DHSK Commerce College ১৭

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Dibrugarh Hanumanbux Surajmal Kanoi Commerce College  
(The first full-fledged Commerce College in the North Eastern Region of India)

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EXTENDED PROFILE ▾

## NEP2020

D.H.S.K. Commerce College, Dibrugarh  
Roadmap for effective implementation of NEP 2020

### DHSK Commerce College NEP 2020 page and Roadmap for NEP 2020



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## DHSK COMMERCE COLLEGE: DIBRUGARH

### GOVERNING BODY OF D.H.S.K. COMMERCE COLLEGE

#### Members list of the Governing Body of D.H.S.K. Commerce College: 2021-22

1. Sri Gopal Chandra Sarma : President
2. Dr. Khanindra Misra Bhagawati : Secretary & Principal
3. Sri Prasanta Phukan : Special Invitee (MLA of Dibrugarh LAC)
4. Prof. Kumud Chandra Goswami : Dibrugarh University Nominees:
5. Prof. Paramananda Deka : Dibrugarh University Nominees:
6. Sri Sailen Gogoi : Member & Vice-Principal
7. Dr. Tanka Prasad Upadhyaya : Member from Teaching Staff
8. Dr. Swapna Nath : Member from Teaching Staff
9. Ms. Sangeeta Sensua Gogoi : Member (Librarian)
10. Smti. M.B. Bhowmick : Member from Office Staff
11. Sri Dhaniram Dutta : Guardian Member:
12. Sri Prodip Hatibaruah : Guardian Member:
13. Mrs. Chapma Roy Sanyal : Guardian Member:



*S. Bhagawati*  
Principal

DHSK Commerce College

Dibrugarh

**Principal**  
D.H.S.K. Commerce College  
Dibrugarh



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## DHSK COMMERCE COLLEGE STUDENTS' UNION EXECUTIVE FOR THE SESSION 2021-22

Sl No.	Name of Office	Name of Candidates	Chief Advisers	Advisors
1	PRESIDENT	AMARPAL SINGH	DR. K.M. BHAGAWATI	Prof. P. Das
2	VICE PRESIDENT	MOHANANDA MORAN	DR. C. ROY	PROF. K. HALOI
3	UNION SECRETARY	AMRIT PHUKAN	DR. B. BHAGAWATI	PROF. B. KACHARI
4	ASSISTANT UNION SECRETARY	BENZINA SONOWAL	DR. J. GOGOI	PROF. P. GOGOI
5	MUSIC SECRETARY	DAVID PATRA	DR. S. NATH	DR. B. MAHANTA
6	GYMNASIUM SECRETARY	SOUMEN CHAKRABORTY	DR. J. KONWAR	DR. M.K. DAS, DR. A. GOSWAMI PROF. B. HANSE PROF. P. SAHU
7	SECRETARY GIRLS' COMMON ROOM	ARKOPRIYA SINHA	DR. A. BARUWA	DR. I. BHATTACHARYYA PROF. P. KASHYAP
8	SECRETARY BOYS' COMMON ROOM	SHUBHAM SHARMA	DR. S.R. DOLEY	DR. J. GOGOI PROF. P. SAHU
9	WELFARE & CULTURAL SECRETARY	KAUSTUV GOGOI	DR. T.P. UPADHYAYA	DR. N. DUTTA DR. T. MATTACK DR. A. GOSWAMI
10	MAGAZINE SECRETARY	CHIRANJIB SONOWAL	DR. B. MAHANTA	DR. S. NATH DR. N. DUTTA DR. I. BHATTACHARYYA PROF. L. MORANG PROF. B. LALUNG
11	GAMES SECRETARY	PREM PRAKASH TIWARI	PROF. S. GOGOI	PROF. P. DAS DR. B. BHAGAWATI DR. J. GOGOI PROF. K. HALOI DR. M.K. DAS DR. A. GOSWAMI DR. K. SAIKIA MS. S.S. GOGOI

*[Signature]*  
Principal

DHSK Commerce College  
Dibrugarh

## DECENTRALIZATION AND PARTICIPATIVE MANAGEMENT IN DHSK COMMERCE COLLEGE

DHSK Commerce College has embraced a culture of decentralization and participative management in its various functions, reflecting an effective leadership approach that involves teachers, administrative staff, and students. This approach is particularly evident in the admission process of the college, which serves as a compelling case study of how decentralization and collective participation can result in efficient and well-organized operations. Here are the key points highlighting the decentralized admission process at the College are explained as below:



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- **Admission Committee Formation:** At the onset of each academic session, the college establishes an Admission Committee comprising a convener teacher and other faculty members. This committee is tasked with overseeing the proper implementation of admission rules and ensuring a smooth admission process.
- **Online Application and Merit-Based Admissions:** The college invites online applications for admission through various channels such as newspapers, the college website, and local media. Admissions are strictly based on merit and adhere to the government's reservation policy.
- **Equal Opportunity Cell and Reservation Policy:** The college follows reservations guidelines in consultation with the Equal Opportunity Cell, ST, SC, and OBC Cells. The admission process is managed collaboratively by the admission committee, teachers, and non-teaching staff, with clear responsibilities assigned based on different admission lists.
- **Scrutiny and Merit List Preparation:** The admission committee meticulously reviews all submitted application forms and compiles a merit list of selected candidates. A waiting list is also prepared, and vacant seats, if any, are promptly filled from the waiting list.
- **Eligibility Verification and Approval Process:** Teachers assigned to duty verify candidate documents and certificates against university data to ascertain eligibility. The validated applications are then sent to the departmental teacher-in-charge for further validation. The stream's Teacher Convener approves the applications before final sign-off by the Principal.
- **Administrative Support and Coordination:** The administrative office department ensures the availability of computers and high-speed connectivity for smooth operations. It collaborates with other administrative units to handle document verification, fee payment, record-keeping, and issuance of ID and Library Cards. They also track confirmed admissions and withdrawals.
- **Student Involvement:** Student volunteers from organizations like NSS and NCC play a crucial role in the admission process. They provide counseling to prospective candidates and their parents, contributing to a supportive environment.
- **Logistical Support:** Selected teaching and non-teaching staff members are responsible for logistical support, ensuring that the process runs seamlessly.
- **Error Elimination through Checks and Counterchecks:** Multiple layers of checks and counterchecks at different stages of the admission process help identify and rectify errors, ensuring accuracy.





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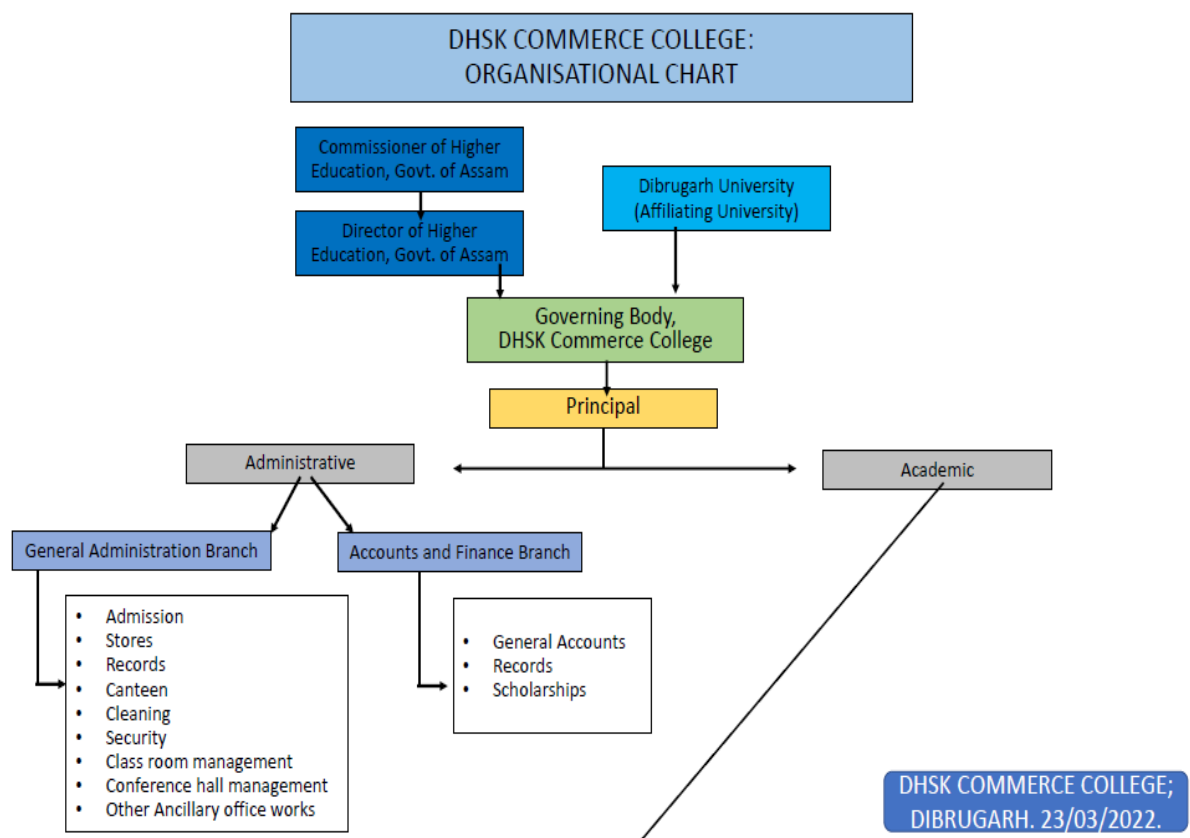
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- **Adaptation to Changing Circumstances:** The online nature of the admission process has enabled teachers to fulfill their duties even during challenges like the Covid-19 lockdown, allowing the process to continue effectively.
- **Decentralized Decision-Making:** The decentralized nature of the admission process empowers different teachers to make critical decisions independently, showcasing effective leadership skills. This distribution of responsibilities promotes an environment of mutual trust and confidence.

The decentralized admission process stands as a testament to the institution's commitment to effective leadership, collective participation, and streamlined operations. The involvement of various stakeholders, from teachers to administrative staff and students, exemplifies the power of decentralized decision-making in achieving successful outcomes.

## ORGANIZATION STRUCTURE SHOWING DECENTRALIZATION AND PARTICIPATIVE MANAGEMENT IN DHSK COMMERCE COLLEGE





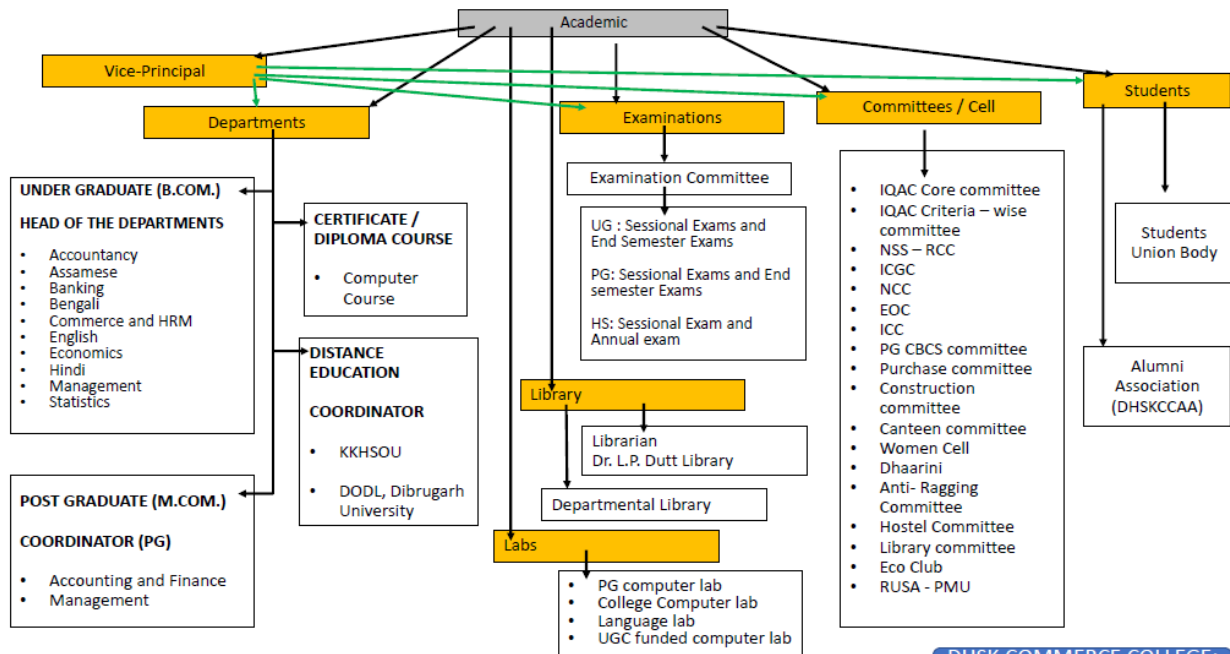


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DHSK COMMERCE COLLEGE;  
DIBRUGARH, 23/03/2022.



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**PROSPECTUS**  
**2023-24**

The first full fledged Commerce College in Northeast region in India  
Re-accredited by NAAC: 'B' GRADE

**DIBRUGARH HANUMANBUX SURAJMAL KANOI (D.H.S.K) COMMERCE COLLEGE**

K.C.GOGOI PATH, DIBRUGARH  
Assam-786001  
[dhscomcol@gmail.com](mailto:dhscomcol@gmail.com)  
<https://dhskcommercecollege.edu.in/webportal/#r>



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## Admission Procedure

A. The College offers four years B.Com programme in both Morning Shift and Day Shift. A student can apply only for one of the Shifts (either Morning or Day but not both) for admission. Admission Committee reserves the right to accept or reject Application Forms if an applicant applies for both the shifts.

B. Candidates seeking admission to the College are to apply through **online mode** only. The **prospectus** and **online admission form** is available in the college website <http://www.dhskcommercecollege.edu.in/webportal#r> Candidates seeking admission in B.Com 1<sup>st</sup> semester will have to submit the online admission form by paying Rs. 300/- only as the application and prospectus fee ( *The online admission form is subject to change or modifications as per the directions issued by the Government of Assam*). Application and Prospectus fee can be paid through SBI Net Banking or by using Visa, RuPay, Mastercard or Maestro Credit or Debit card issued by any bank. The facility for submission of online application including payment of prospectus fee will be available in the college website. Candidates should keep a printout/hard copy of the submitted application for further reference. The list of selected candidates will be displayed in the college website as well as college notice board.

C. The selected candidates will be admitted provisionally. However, they must produce all the original documents on a date before beginning of classes which will be intimated later through the college website and notice board. The relevant documents are as follows:

- i) Mark Sheet(s) of last Board/Council examination(s) passed.
- ii) Pass Certificate and Character Certificate from the school/college last attended.





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- iii) Age-proof Certificate.
- iv) Caste Certificate issued by the **competent authority** wherever applicable.
- v) Two recent passport size photographs.
- vi) Court Affidavit in case of any loss or gap in academic year.
- vii) Anti-ragging affidavit by the student on plain paper (format available in college website)
- viii) Candidates seeking admission under Sports/NCC/Scout & Guides/ Cultural/PH Quota must bring relevant documents.
- ix) Any other relevant documents.

Since admissions will be strictly provisional so in case of any discrepancies in the above documents the admission will be declared as null and void. And the admission fees once paid by the students will be forfeited.

**D.** Hitherto, fresh candidates belonging to the BPL category are offered free admission as per Government order. Such Government regulation is issued on year-to-year basis. This year's decision to offer free admission will depend upon the Government notification in this regard. Further instruction or information pertaining to free admission will be notified from time to time on receipt of the same from the Government.

**E.** The Admission Committee after scrutinizing all the Admission Forms submitted by the candidates will prepare the list of selected candidates for admission strictly based on merit. The Admission Committee also follows reservation rules as per Government norms. Waiting lists are also prepared and in case of any seat remains vacant will be filledup from the main list on the same day of admission or as notified by the College.



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## **F. Payment of Fees:**

A selected candidate must pay the Admission Fee online via credit/debit card/net banking as notified by the institution.

## **G. Direct Admission:**

- (a) A portion of the total seats will be filled in through direct admission process. The cut off percentage for direct admission will be communicated in the college website.
- (b) *As the number of seats for direct admission are limited, admission will be given on the 'First Come, First Serve (FCFS)' basis (only through online mode)*
- (c) The other portion of the total seats will be filled in as per the merit list to be notified through college website and the notice board after the process of direct admission is over.

After the verification is completed successfully, the students can complete the admission procedure by making payment of the admission fees online.

**H.** No student can claim admission into B. Com. Course on the ground of his/her being a student of this college in the H.S. Course.

**I.** Canvassing in any form will lead to disqualification.





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## Courses of Study

### B.COM PROGRAM

As directed by the Government, New Education Policy (NEP) 2020, shall be implemented in the institution from this session and there will be changes in the curricula structure, syllabus, and assessment accordingly. The undergraduate degree will be of either 3 or 4-year duration, with multiple exit options within this period, with appropriate certifications, e.g., a certificate after completing 1 year in a discipline or field including vocational and professional areas, or a diploma after 2 years of study, or a Bachelor 's degree after a 3-year or 4-year program.

Since FYUP (under NEP) is in its nascent form, course related details that the college will offer, shall be communicated to students later. For guidelines of the FYUP and details regarding FYUP in Commerce issued by Dibrugarh University, refer to **Annexure-I** and **Annexure-II**. For more details [click here](#)

*Note: For BCom (Honors and Non-Honors) students admitted before 2023 (i.e. 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> semester) will continue to follow the course structure and syllabi of BCom CBCS program only. For more details [click here](#)*



**ANNEXURE-I**



**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH**

No. DU/DR-A/DU(Regulations-FYUGP)/23/385

Date: 19.05.2023

**NOTIFICATION**

In pursuance to the decision of the 127<sup>th</sup> Meeting of the Academic Council (Emergent), Dibrugarh University held on 18.05.2023 vide Resolution No. 01 has approved the Dibrugarh University Regulations for the Four Year Under Graduate Programmes (FYUGP) in Choice Based Credit System (CBCS) 2023.

The aforementioned Regulations for the Four Year Under Graduate Programmes (FYUGP) is enclosed.

Issued with due approval.

Copy to:

*Allegantra*  
19/05/2023

Deputy Registrar (Academic)  
Dibrugarh University

1. The Hon'ble Vice-Chancellor, Dibrugarh University for favour of information.
2. The Deans, Dibrugarh University, for favour of information.
3. The Registrar i/c, Dibrugarh University for favour of information.
4. All Heads / Chairpersons of the Departments / Centre for Studies, Dibrugarh University, for information please.
5. The Principals of the affiliated / permitted Colleges of Dibrugarh University for information and necessary action.
6. The Controller of Examinations, Dibrugarh University for information and needful.
7. The Joint Controller of Examinations-'C' / Deputy Controller of Examinations-'A' / Deputy Controller of Examinations-'B' i/c, Dibrugarh University, for information.
8. The System Administrator, Dibrugarh University, for information and necessary action.
9. The Programmer, Dibrugarh University, with a request to upload the notification and the Regulations on the D.U. Website.
10. File.

*Allegantra*  
19/05/2023

Deputy Registrar (Academic)  
Dibrugarh University




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## STAFF DETAILS

<b>Principal</b>	<b>Dr. Khanindra Misra Bhagawati</b>	
<b>Vice- Principal</b>	<b>Mr. Sailen Gogoi</b>	

## Faculty Profile

### Department of Accounting and Finance

Sl.No.	Name	Designation	Qualification(s)	
1.	Mr. Sailen Gogoi	Associate Professor, Head of the Dept.	M.Com, M.Phil	
2.	Dr. Satya RanjanDoley,	Assistant Professor	M.Com., PhD.	



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3.	Dr. Jacob Konwar	Assistant Professor	M.Com, PhD.	
4.	Mr. Keshabananda Haloi	Assistant Professor	M.Com, PGDMN.	
5.	Mr. Borsing Hanse	Assistant Professor	M.Com., PGDCA	
6.	Mr. Satyadeo Prasad Sah	Assistant Professor (Cont.)	M.Com.	
7.	Ms. Riya Dutta	Assistant Professor (Cont.)	M.Com.	
8.	Ms. Bipanchi Goswami	Assistant Professor (Cont.)	M.Com.	



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9. Mr. Pranjal Pratin Konwar Assistant Professor (Cont.) M.Com.



## Department of Assamese

Sl.No.	Name	Designation	Qualification(s)
1.	Dr. Nabajyoti Dutta	Assistant Professor, Head of the Deptt.	M.A., Ph.D., MCJ, PGDJMC, Rastrabhasa Ratna



## Department of Banking and Insurance

Sl.No.	Name	Designation	Qualification(s)
1.	Dr. Tanka Prasad Upadhyaya	Associate Professor, Head of the Deptt.	M.Com., Ph.D



2.	Ms. Pallavi Kashyap	Assistant Professor	M.Com., MBA
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3.	Mr. Pranay Dey	Assistant Professor (Cont.)	M.Com.
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## Department of Bengali

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Sl.No.	Name	Designation	Qualification(s)
1.	Dr. Swapna Nath	Associate Professor, Head of the Deptt.	M.A., Ph.D.

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## Department of Business Management and Marketing

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Sl.No.	Name	Designation	Qualification(s)
1.	Dr. Joydev Gogoi	Associate Professor, Head of the Deptt.	M.Com. (Dbl.), M.Phil, Ph.D.

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2.	Mr. Prasenjit Gogoi	Assistant Professor	M.Com. , LL.B
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3. Dr. Kasturi Saikia Assistant Professor M.Com., PhD.



4. Ms. Gargi Dutta Assistant Professor (Cont.) M.Com.



## Department of Commerce and Human Resource Management

Sl.No.	Name	Designation	Qualification(s)
--------	------	-------------	------------------

1.	Dr. Bhupesh Bhagawati	Associate Professor, Head of the Deptt.	M.Com., PhD.
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2.	Dr. Tullika Mattack	Assistant Professor	M.Com., PhD.
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3.	Ms. Bani Kachari	Assistant Professor	M.Com., M.Phil.
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4.	Mr. Pankaj Sahu	Assistant Professor	M.Com., M.Phil., PGDHE	
5.	Dr. Priyanka Dhanuka	Assistant Professor (Cont.)	M.Com., PhD.	
6.	Mr. Shiva Chakraborty	Assistant Professor (Cont.)	M.Com.	
7.	Ms. Sweta Bansal	Assistant Professor (Cont.)	MCA	



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## Department of Economics and International Business

Sl.No.	Name	Designation	Qualification(s)	
1.	Dr. Chitra Roy	Assistant Professor	M.A., PhD.	
2.	Dr. Anita Barua	Associate Professor, Head of the Deptt.	M.A., PhD.	
3.	Dr. Bidisha Mahanta	Assistant Professor	M.A., PhD.	
4.	Ms. Riya Das	Assistant Professor	M.A.	



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5.	Ms. Dipali Kalita	Assistant Professor (Cont.)	M.A.
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6.	Mr. Isfhan Shaukat Ali	Assistant Professor (Cont.)	M.A.
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## Department of English

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Sl.No.	Name	Designation	Qualification(s)
1.	Dr. Ipsita Bhattacharyya	Assistant Professor, Head of the Deptt.	M.A., M.Phil., PhD.



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2.	Mr. Luku Morang	Assistant Professor	M.A.
----	--------------------	------------------------	------





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3.	Ms. Nazrana Haque	Assistant Professor	M.A.
----	----------------------	------------------------	------



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### Department Of Hindi

---

Sl.No.	Name	Designation	Qualification(s)
--------	------	-------------	------------------

1.	Ms. Bharati Lalung	Assistant Professor, Head of the Dept.	M.A.
----	-----------------------	--	------



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### Department of Statistics

---

Sl.No.	Name	Designation	Qualification(s)
--------	------	-------------	------------------

1.	Dr. Mintu Das	Assistant Professor, Head of the Deptt.	MSc., PhD.
----	------------------	---	------------





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---

2.      Dr. Ajit      Assistant      MSc.,M.Phil.,  
         Goswami      Professor      PhD, PGDCA



---

3.      Ms. Sumi      Assistant      MSc.  
         Rajkhowa      Professor (Cont.)



---

4.      Mr.      Assistant      MSc.  
         Bhaskar      Professor (Cont.)  
         Khuswaha





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## Library and Non-Teaching Staff

Sl.No.	Name	Designation	
1.	Ms. Sangeeta Sensua Gogoi	Librarian	
2.	Ms. Prema Chutia	Supervising Assistant	
3.	Ms. Maitreyee Barua Bhowmick	Senior Assistant	
4.	Mr. Subrata Roy	Senior Assistant	
5.	Mr. Amrit Saikia	Junior Assistant	





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6.	Mr. Padma Chetia	Junior Assistant	
7.	Mr. Raju Baruah	Junior Assistant	
8.	Mr. Monuj Dowerah	Office Assistant (Cont.)	
9.	Mr. Dibyajeet Borah	Junior Assistant (Cont.)	
10.	Ms. Deepshikha Das	Library Assistant (Cont.)	



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